

Policy: 1206.2, Notification of Arrests at Orlando Housing Authority Communities

Effective Date: 5/22/2024

Distribution Group: Sworn Employees

Review Responsibility: Community Involvement Section Commander

Accreditation Chapter(s): None

Chief of Police: Eric D. Smith

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I. PURPOSE

The purpose of this directive is to expedite the flow of information regarding tenants involved in illegal activities in order to assist OHA in their eviction procedures and demonstrate our commitment of providing safe neighborhoods for all citizens..

II. POLICY

Frequently, Orlando Police officers have occasion to arrest tenants of the Orlando Housing Authority (OHA) communities for crimes committed while on and off these properties. The Orlando Housing Authority has requested that the Neighborhood Patrol Unit (NPU) advise them of such arrests to aid in their formal eviction decision process.

III. DEFINITIONS

None

IV. PROCEDURES

1. AUTHORIZATION

OHA lease agreements admonish the tenants from any involvement in illegal activity. Violations of the agreements may be just cause for eviction. The Orlando Police Department is accountable only to inform OHA of a tenant's arrest. It then becomes the responsibility of OHA for the implementation of the eviction process.

2. PROCEDURE

This procedure applies when a member of the Orlando Police Department makes an arrest involving a tenant of any OHA community, with the exception of juveniles arrested for misdemeanor crimes and any other exception under the law.

OHA will be informed of the arrest of OHA tenants for any crime.

The arresting officer shall use all practical means to determine if the arrestee is a tenant of any OHA community. If the arrestee is a tenant of any OHA community, the arresting officer shall forward the name, date of birth, case number, and the OHA community where the arrestee resides to the Neighborhood Patrol Unit via email at NeighborhoodPatrol@orlando.gov. The NPU supervisor will then ensure the completion of the Notification of Tenant Arrest form (Attachment A) and email the completed forms to phadmin@orl-oha.org (Public Housing Administrators). Should OHA request any further information such as arrest affidavits, police reports, or otherwise, they shall be referred to the Records Unit for the appropriate release of this information.

These procedures will also apply to individuals who reside at OHA properties but are arrested elsewhere within the City of Orlando. If an individual is arrested on OHA property but does not reside there, trespass procedures in accordance with the current issue of policy 1127, Trespass Warnings, shall be followed.

Please follow the link for a current list of Orlando Housing Authority locations:

<https://www.orlandohousing.org/locations/list>.

V. FORMS AND APPENDICES

ATTACHMENT A-Notification of Tenant Arrest

VI. REFERENCES

This policy rescinds Policy and Procedure 1206.1

Related Policies: Not Applicable

Related Laws: Not Applicable