USE APPLICATION

CITY OF ORLANDO

Submit application to permittingexpress@orlando.gov

*Required Fields

Date:_____

*Job Site Address: _____

*Digital Applicant/Primary Contact: _____ *Phone: _____

*Email: _____

PROPERTY

*Job/Project Name: _____

*Property Owner Name: _____

Property Owner Email: _____

*Address: _____ Phone: _____

Business Owner Name: _____

Address: _____ Phone: _____

Business name: _____

*What will the commercial space be used for? _____

*What was the previous use of space? _____

Business type: ☐ Warehouse ☐ Residential ☐ Office

☐ Retail Center ☐ Other: _____

*Total Sq. Ft of Tenant Space: _____

Related to Code Enforcement: ☐ Yes ☐ No

Continue application on page 2.

ECONOMIC DEVELOPMENT · PERMITTING SERVICES
400 South Orange Avenue · First Floor PO Box 4990 · Orlando, FL 32802-4990
P 407.246.2271 · F 407.246.3420 · Orlando.gov/permits

If you are not the owner of the property being permitted, you must, by law (FS 713.135 (c)) promise to inform the fee simple titleholder that the property in question is being subjected to possible liens and/or attachment.

Property Address:_____ Phone:_____

Permit #: _____ (if applicable)

PROPERTY OWNER

*__Property Owner Signature__ _____ Date:_____

Print Name _____ (Owner)

STATE OF FLORIDA, COUNTY OF _____

SWORN to and subscribed freely and voluntarily for the purpose therein expressed before me by _____, known to me to be the person described in and who executed the foregoing. He/she is personally known to me or has produced _____ (type of identification) as identification.

WITNESS my hand and official seal in the County and State last aforesaid this _____ day of _____, 20_____.

_____

Notary Public Signature

Print Name: _____ My Commission Expires: _____

I hereby complete this application as outlined, and if same is granted I agree to conform to all Permitting Services Division regulations and City Ordinances with the provision to utilize this building in as is condition. This permit does not grant permission to alter the structure in any way. The issuance of this permit does not grant permission to violate any applicable City and/or State of Florida codes and/or ordinances.

OWNER'S ELECTRONIC SUBMISSION STATEMENT:

Under penalty of perjury, I declare that all the information contained in this application is true and correct.

For plan review status, inspection scheduling/results and other permitting information, visit online at orlando.gov/permits, or please call "PROMPT" , our Interactive Voice Response system at 407.246.4444.