

1110.1 SUBJECT: ORGANIZATION AND POLICY

1 OBJECTIVE:

Provides technical advice and assistance to the Public Works Director regarding Engineering, Streets, Drainage, Sidewalk and GIS Functions. Includes Engineering and Streets and Drainage Divisions. .

2 AUTHORITY:

This procedure amended by City Council September 15, 2003.

3 DIRECTION:

City Engineer, as an appointed official, serves at the pleasure of the Mayor, and receives direction through the Public Works Director.

4 FUNCTIONS:

A. Serves as the Manager of the Engineering, Streets and Drainage Division

B. Provides technical advice to the Public Works Director on the need and budget requirements of the City for streets, drainage and sidewalk improvements.

C. Establishes policies and procedures to effectively manage the public works aspects of the Orlando Land Development Code.

D. Establishes policies and procedures pertaining to activities conducted in the public rights-of-way.

E. Establishes policies and procedures for special assessments to fund public works improvements and administers the process for implementing these improvements.

F. Oversees the development of public improvement design plans and specifications produced by Engineering Division staff.

5 FORMS:

None.

6 COMMITTEE RESPONSIBILITIES:

None.

7 REFERENCE:

City Code Chapter 2, 3, 35, 54, 58, as amended. Procedure adopted by City Council on June 30, 1969, Item 29; amended May 12, 1975, Item 24; amended October 24, 1977, Item 13; amended September 15, 2003.

8 EFFECTIVE DATE: This procedure effective September 15, 2003.