

900.3 SUBJECT: USER CHARGES

- :1 **OBJECTIVE:**
User charges for City vehicles and equipment to reflect the operating and repair costs.
- :2 **AUTHORITY:**
This procedure amended by City Council April 19, 2004, Item A1.
- :3 **DIRECTION:**
Fleet Management Division Manager serves at the pleasure of the Mayor and receives direction through the General Administration Department Director.
- :4 **METHOD OF OPERATION:**
A. **User Charges**
City vehicles or equipment shall be charged to the using program by the Fleet Management Division based on the monthly usage of gas, oil, grease, repair, plus overhead charges. Motor Pool vehicles charge \$4.00/hour, but no more than \$32.00/day.
- :5 **FORMS:**
None.
- :6 **COMMITTEE RESPONSIBILITIES:**
None.
- :7 **REFERENCE:**
City Council Minutes May 25, 1960. Procedure approved by City Council June 8, 1970; amended June 14, 1993; amended September 11, 2000, Item 7X; amended April 19, 2004, Item A1.
- :8 **EFFECTIVE DATE:**
This procedure effective April 19, 2004.