211.1 SUBJECT: ORGANIZATION AND POLICY

:1 OBJECTIVE:
Develops, administers and maintains parks, other public lands and facilities of the City; enforces applicable ordinances.

:2 AUTHORITY:
This procedure amended by City Council September 15, 2003.

:3 DIRECTION:
Division Manager, as an appointed official, serves at the pleasure of the Mayor and receives direction through the Families, Parks and Recreation Director.

:4 FUNCTIONS:
A. Develops and administers parks and other public lands of the City, including the design and execution of landscaping plans; development and planting of trees and plants; and the care and maintenance of flora, grounds and trees, except in those areas where power and duties have been delegated to others by order of the Mayor and/or City Council.

B. Administers and effects compliance of tree protection ordinance.

C. The Division Manager serves as a technical advisor to the Families, Parks and Recreation Board and the Loch Haven Park Board.

:5 FORMS:
None.

:6 COMMITTEE RESPONSIBILITIES:
None. (Division Manager or designee shall attend all meetings of the Community & Youth Services Board and Loch Haven Park Board.)

:7 REFERENCE:

:8 EFFECTIVE DATE:
This procedure effective September 15, 2003.