

192.6 SUBJECT: HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA) PROJECTS**:1 OBJECTIVE:**

To provide housing assistance and related supportive services for low-income persons with HIV/AIDS and their families in Orange, Lake, Seminole and Osceola counties.

:2 AUTHORITY:

This procedure approved by City Council July 19, 2004, Item A6.

:3 DIRECTION:

Housing Division Manager under the supervision of the Housing Director.

:4 METHOD OF OPERATION:

- A. The allocation of HOPWA funds is received by the City from the U.S. Department of Housing and Urban Development (HUD). The City contracts with a qualified non-profit agency to administer the HOPWA funds on behalf of the City. The selected agency utilizes a Request for Proposals process to identify eligible service providers to undertake the activities authorized under the HOPWA Program. The results of the RFP are submitted to the HOPWA Review Committee, comprised of three representatives from the community knowledgeable and experienced in the field of HIV/AIDS and related diseases. The Committee's recommendations are submitted to City Council for approval

- B. HOPWA funds shall be awarded as grants or deferred (forgivable) loans for eligible activities. Grants shall be awarded and not expected to be repaid. Loans shall be awarded with security, typically a lien, and may be subject to foreclosure in the event that the recipient does not fulfill the conditions of the assistance. Deferred loans may be exempted from certain documentation such as appraisals, surveys, applicable title policies and the like as a part of the closing, and will be forgiven at the end of a predetermined period of time if the requirements of the loan have been met.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

As indicated above.

:7 REFERENCE:

Title 24, Code of Federal Regulations, Part 574. Procedure adopted by City Council July 19, 2004, Item A6.

:8 EFFECTIVE DATE:

This procedure effective July 19, 2004.