
141.2 SUBJECT: SOLICITATIONS AND COLLECTIONS ON CITY PROPERTY

1. OBJECTIVE:
Define the City's policy concerning sales or solicitations and distribution of handbills and other similar items in City facilities.
2. AUTHORITY:
This procedure amended by City Council November 15, 2004, Item A1.
3. DIRECTION:
City Clerk, as an appointed official, serves at the pleasure of, and receives direction from the Mayor. .
4. POLICY:
 - A. Sales or solicitations within City facilities are prohibited, unless the facility has been rented for a private purpose and such activity has been approved by the lessee or unless specific authorization of City Council has first been obtained or unless the solicitation is a food, toy or supply drive approved by the M.E.R.I.T.S. Committee pursuant to P & P 103.5.
 - B. Salespersons of any kind are prohibited from doing business on City property, except those doing official business with the City.
 - C. The distribution of handbills, leaflets, and other printed materials, except materials relating to City business or City-sponsored events or benefits, through the City mail system or by delivery to persons inside the City Hall building or in other City work areas is prohibited.
5. FORMS:
None.
6. COMMITTEE RESPONSIBILITIES:
None.
7. REFERENCE:
City Council Minutes December 14, 1970, Item 37; April 21, 1975, Item 32; June 30, 1977, Item 4; amended August 15, 1983, Item 8A-16; amended April 19, 1993, Item 8(VV); amended October 23, 2000, Item 2-HH; amended April 14, 2003, Item A11; amended November 15, 2004, Item A1.
8. EFFECTIVE DATE:
This procedure effective November 15, 2004.