

*“Keep Orlando a safe city by reducing crime and maintaining livable neighborhoods.”*

**ORLANDO POLICE DEPARTMENT POLICY AND PROCEDURE  
1101.6, LIFE-SAVING DEVICES**

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POLICY:

This directive establishes procedures for the use, maintenance and training of the automated external defibrillator (AED) and Narcan (Naloxone) by first responders of the Department. It is the policy of the Orlando Police Department to train all first responders in the proper use of AEDs and to deploy them to a limited number of officers in Patrol. When available, AEDs will be at special events and high-stress law enforcement training classes. Additionally, Narcan will be issued to first responders after viewing the training video and signing off in Power DMS.

PROCEDURES:

## 1. DEFINITIONS

Automated External Defibrillator (AED): A portable fully-automated device that is designed to analyze heart rhythm and advises when to push a button on the unit to deliver a potentially life-saving shock (defibrillation) to the victim of sudden cardiac arrest.

First Responder: A police officer or community service officer who has successfully completed the curriculum for the American Heart Association or the American Red Cross for cardiopulmonary resuscitation and emergency cardiac care. First responder also refers to those officers who have been trained in the use of the AED.

Narcan (Naloxone) Nasal Spray: An opioid antagonist indicated for the emergency treatment of a known or suspected opioid overdose, as manifested by respiratory and/or central nervous system depression.

## 2. AUTOMATED EXTERNAL DEFIBRILLATOR

### 2.1 TRAINING

In addition to biennial CPR training, all first responders shall successfully complete a training course in the operation of an AED. The Training Unit will be responsible for ensuring that all first responders receive appropriate training. No member of this agency will employ the use of an AED prior to meeting the training criteria set forth in this policy.

### 2.2 PROCEDURES

The following section outlines procedures for inspection, control, and maintenance of all automated external defibrillators.

#### 2.2.1 EQUIPMENT AND INSPECTION

Preventative maintenance checks will be conducted at the beginning of each shift. Each operator assigned an AED shall verify that the equipment is operational by conducting a battery check. The officer shall inspect the AED to ensure that the date on the pads has not expired, that the pads are securely wrapped in plastic, and electrodes are checked for loose wires. If any damage is noted, the officer will advise the OPD AED Coordinator.

### 2.2.2 UTILIZATION OF AED

Defibrillation will be given to victims of cardiac arrest. Officers arriving at the scene of a medical emergency shall immediately survey the surroundings for officer and patient safety. Upon initial assessment of the scene, ensure that emergency medical personnel are enroute. If the patient is unresponsive with no breathing and no pulse, the officer shall initiate CPR. The AED pads should be attached to the patient. Stop CPR and allow the AED to analyze rhythm. Follow the AED verbal prompts and continue patient care until EMS arrives.

### 2.2.3 PRECAUTIONS

The AED should not be used if the patient is a trauma victim; if there is a direct pathway for the flow of electricity between the patient and the officer or any other person; if the patient is less than 8 years old, or weighs less than 55 pounds. Due to the chance of electrocution, the AEDs shall not be used in the rain or in standing water. Extreme care shall be used when using the AED with drowning victims.

When the AED is in the analyzing phase, the officer should ensure that the patient, the AED, and the AED electrode wires are not touched. Officers should also avoid transmitting on the police radio or cellular phone within 100 feet of the patient and AED.

Prior to delivering a shock to a patient, officers should visually make sure that no one is in physical contact with the patient and announce "STAND CLEAR."

### 2.2.4 DOCUMENTATION

Any officer who attaches an AED to a victim, regardless of whether a shock is delivered, shall document usage in an incident report and AED Usage Form (Attachment A). The AED Usage Form and a copy of the incident report or charging affidavit (if applicable) will be forwarded to the AED Coordinator. A copy of the form should also be sent to the Patrol Services Bureau Aide.

After each use, the old defibrillation pads will be discarded and a new set will be placed inside the case. Replacement pads will be obtained through the AED Coordinator.

## **3. NARCAN**

### 3.1 TRAINING

All first responders, CSOs, and CSIs shall view the training video in PowerDMS. Once viewed, the employee will sign off as having viewed the video.

### 3.2 PROCEDURES

The following section outlines procedures for inspection, control, and maintenance of Narcan. Narcan Nasal Spray is intended to be administered immediately as emergency treatment in settings where opioids may be present.

#### 3.2.1 EQUIPMENT AND INSPECTION

After the training video has been viewed and signed off, first responders, CSOs, and CSIs shall go the Quartermaster Unit and sign for one dose of Narcan, which should be carried on their person or readily accessible. Narcan is not to be left in a location of extreme temperatures for a prolonged period of time. Do not leave Narcan in the trunk of your vehicle. Employees shall inspect the issued Narcan plunger on a monthly or at least semiannually basis.

#### 3.2.2 UTILIZATION OF NARCAN

An employee suspecting an overdose should immediately seek emergency medical services. Narcan Nasal Spray will be administered as quickly as possible in order to reverse the effects of the opioid. Keep the patient under continued surveillance until emergency personnel arrive.

Place the patient on their back facing upwards prior to administering; be sure the device nozzle is inserted into either nostril of the patient, and provide support to the back of the neck to allow the head to tilt back. Do not prime or test the device prior to administering the Narcan.

To administer the dose press firmly on the device plunger.

Remove the device nozzle from the nostril after use.

Additional doses of Narcan Nasal Spray may be required until emergency medical assistance becomes available. Additional doses would only be available when another officer(s) arrive.

Do not attempt to reuse Narcan Nasal Spray. Each Narcan Nasal Spray contains a single dose of Naloxone and cannot be reused.

Turn patient on their side after administration of the first dose of Narcan Nasal Spray.

Re-administer Narcan Nasal Spray, using a new nasal spray, every 2 to 3 minutes if the patient does not respond or responds and then relapses into respiratory depression.

Administer Narcan Nasal Spray in alternate nostrils with each dose.

### 3.3 DOCUMENTATION

If Narcan has been deployed, an incident report shall be generated to document the deployment of Narcan. The employee must also complete the Narcan Usage Form (Attachment B) and make a copy. The employee shall forward the form to the Records Unit and forward the copy to the Patrol Services Bureau Aide. The employee shall go to the Quartermaster Unit and sign out an additional dosage of Narcan via a requisition.

### 3.4 ADDITIONAL NOTIFICATION

Any employee who deploys Narcan shall make an immediate notification to the on-duty or on-call Special Enforcement Supervisor (SED). The SED Supervisor will make the determination at that time if an immediate response will be made to the scene, based on the condition of the victim.

1101.6 P&P

ATTACHMENT A

ORLANDO POLICE DEPARTMENT  
AUTOMATED EXTERNAL DEFIBRILLATOR  
USAGE FORM

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Officer Name/Employee Number: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Case Number: \_\_\_\_\_

VICTIM INFORMATION

NAME: \_\_\_\_\_

AGE: \_\_\_\_\_ SEX:  MALE  FEMALE

WAS AED SUCCESSFUL IN RESTORING HEART RHYTHM?  YES  NO

RESPONDING OFD ENGINE NUMBER: \_\_\_\_\_

TRANSPORTED TO: \_\_\_\_\_

TRANSPORTED BY: \_\_\_\_\_

ATTENDING PHYSICIAN: \_\_\_\_\_

This form should be routed to the AED Coordinator and to the Patrol Services Bureau Aide.

ATTACHMENT B

ORLANDO POLICE DEPARTMENT  
NARCAN USAGE FORM

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Officer Name/Employee Number: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Case Number: \_\_\_\_\_

VICTIM INFORMATION

NAME: \_\_\_\_\_

AGE: \_\_\_\_\_ SEX:  MALE  FEMALE

WAS NARCAN SUCCESSFUL IN REVIVING VICTIM?  YES  NO

RESPONDING OFD ENGINE NUMBER: \_\_\_\_\_

TRANSPORTED TO: \_\_\_\_\_

TRANSPORTED BY: \_\_\_\_\_

ATTENDING PHYSICIAN: \_\_\_\_\_

The employee shall forward the form to the Records Unit and forward to the Patrol Services Bureau Aide