

*"Keep Orlando a safe city by reducing crime and maintaining livable neighborhoods."*

**ORLANDO POLICE DEPARTMENT POLICY AND PROCEDURE  
1801.11 SPECIAL PURPOSE VEHICLES OR VESSELS**

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**POLICY:**

It is the policy of the Orlando Police Department to develop and maintain a safe, effective, efficient, and professional fleet of vehicles. Personnel authorized to operate any special purpose vehicle or vessel shall be properly licensed, trained, equipped, and proficient in the safe use and care of the vehicle or vessel. For the purpose of this policy, any vehicle or vessel not designated as a marked patrol vehicle or unmarked vehicle is considered a special purpose vehicle. A checkout and spare key will be kept at the Quartermaster window for every special purpose vehicle or vessel unless otherwise specified in this directive.

**PROCEDURES:**

**1. CRISIS NEGOTIATION TEAM (CNT) VEHICLE**

**1.1 OBJECTIVE OF USAGE**

The Crisis Negotiation Team (CNT) vehicle is used to store and transport equipment necessary to support a Crisis Negotiation Team (CNT) function.

**1.2 CONDITIONS AND LIMITATIONS OF USAGE**

The CNT vehicle is used when the CNT is called out to respond to a crisis situation. It may be used to support other units or situations at the discretion of the CNT or ESU Commander or designee.

### 1.3 AUTHORIZATION FOR USE

The CNT or ESU Commander or designee must approve vehicle usage for anything other than a CNT call-out.

### 1.4 QUALIFICATIONS AND TRAINING

All drivers must complete a four-hour in-house training session. The operation of equipment contained within the vehicle must be approved by an ESU equipment coordinator or an ESU equipment technician. The CNT Commander or designee will forward all training records to the Training Coordinator for retention.

### 1.5 RESPONSIBILITY AND MAINTENANCE

The ESU Commander has the overall authority and responsibility for the CNT vehicle. The ESU equipment coordinator shall be responsible for the condition and maintenance of the equipment stored in the vehicle. He or she shall inspect all equipment on the vehicle on a monthly basis and correct all deficiencies. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

### 1.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Self-contained telephone system
- b. Telephones and telephone books
- c. Generator and extension cord
- d. Body armor
- e. Recording equipment and supplies
- f. Electronic surveillance equipment
- g. Negotiation stations
- h. Phone tapping tools
- i. Phone wire
- j. Bullhorn
- k. CNT radios
- l. Clerical supplies

### 1.7 PERSONS AUTHORIZED

A list of trained CNT vehicle drivers will be maintained by the Emergency Services Unit Commander or designee. A list of approved and authorized ESU equipment coordinators and technicians will be maintained by the ESU Commander.

## **2. PRISONER TRANSPORT VANS**

### 2.1 OBJECTIVE OF USAGE

The prisoner transport van is used to transport prisoners arrested by personnel who do not have access to a marked patrol vehicle. It can also be used to expedite the transporting of multiple or combative arrestees.

### 2.2 CONDITIONS AND LIMITATIONS OF USAGE

The prisoner transport van is assigned to the Central Patrol Division. A Central Patrol section commander or his or her designee may authorize the use of the van when needed to accomplish a Departmental mission. All arrestees who are transported in the prisoner transport van will be strapped in by seat belts or other authorized and installed safety restraints for their own safety.

### 2.3 AUTHORIZATION FOR USE

Authorization to use the prisoner transport van can be obtained from the Central Patrol Division Commander, a Central Patrol section commander, or the on-duty Delta Sector supervisor.

#### 2.4 QUALIFICATIONS AND TRAINING

All operators must possess a valid Florida Class E driver's license and complete any vehicle orientation required by the Department. No specialized training is required.

#### 2.5 RESPONSIBILITY AND MAINTENANCE

The Central Patrol Midnight Shift Commander is the manager responsible for the care and maintenance of the van. It will be the operator/transport officer's responsibility to inspect the prisoner/detainee area at the beginning of each shift and as soon as possible after the prisoner/detainee is removed. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

#### 2.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Flexcuffs
- b. Ripp-Hobble
- c. Fire extinguisher
- d. Garage card
- e. First aid kit
- f. Biohazard kit

#### 2.7 PERSONS AUTHORIZED

The on-duty Delta supervisor will designate personnel to operate the van on a daily basis. All members of the Orlando Police Department are authorized to operate this vehicle with command approval.

#### 2.8 PURSUITS

The prisoner transport van shall not be used to engage in any pursuit.

### **3. SPECIAL ENFORCEMENT TRANSPORT VAN**

#### 3.1 OBJECTIVE OF USAGE

The Special Enforcement van is used to transport prisoners arrested by personnel assigned to the Special Enforcement Division (SED). It can also be used to expedite the transporting of multiple or combative arrestees.

#### 3.2 CONDITIONS AND LIMITATIONS OF USAGE

The Special Enforcement van is assigned to the Special Enforcement Division and is used by division personnel as a prisoner transport vehicle. Any SED supervisor or division commander may authorize the use of the van when needed to accomplish a Departmental mission. All arrestees that are transported in the Special Enforcement transport van will be strapped in by seatbelts or other authorized and installed safety restraints for their own safety.

#### 3.3 AUTHORIZATION FOR USE

Authorization to use the Special Enforcement van can be obtained from any division supervisor or division commander.

#### 3.4 QUALIFICATIONS AND TRAINING

All operators must possess a valid Florida Class E driver's license. No specialized training is required.

#### 3.5 RESPONSIBILITY AND MAINTENANCE

The Uniform Drug Unit supervisor is responsible for the care and maintenance of the van. It will be the operator/transport officer's responsibility to inspect the prisoner/detainee area at the beginning of each shift and as soon as possible after the prisoner/detainee is removed. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

### 3.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Flexcuffs
- b. Ripp-Hobble
- c. Fire extinguisher
- d. Biohazard kit
- e. First aid kit

### 3.7 PERSONS AUTHORIZED

The Uniform Drug supervisor will designate personnel to operate the van on a daily basis. All members of the Orlando Police Department are authorized to operate this vehicle with command approval.

## **4. EMERGENCY RESPONSE TEAM (ERT) TRAILER**

### 4.1 OBJECTIVE OF USE

The Emergency Response Team trailer is used to store and transport equipment necessary to support an ERT function. The trailer will remain in a ready condition to facilitate an immediate response to any ERT call out. The ERT trailer may be used as an ERT command post, if needed.

### 4.2 CONDITIONS AND LIMITATIONS OF USE

The trailer may be utilized when the team is called to respond to emergency response situations (see current issue of P&P 1503, ERT), or as otherwise authorized by the ERT Commander.

### 4.3 AUTHORIZATION FOR USE

The ERT Commander or designee must approve the use of the ERT trailer.

### 4.4 QUALIFICATIONS AND TRAINING

The ERT Commander or a designee must supervise the use of the equipment in the trailer. The Logistics Commander will ensure that each operator receives appropriate training as identified by the City's Risk Management Office and the ERT Commander. Proof of proper training for each operator will be compiled and retained by the Logistics Commander.

### 4.5 RESPONSIBILITY AND MAINTENANCE

The ERT Commander has overall authority and responsibility for the ERT trailer. The ERT Logistics Commander shall be responsible for the condition and maintenance of the equipment stored in the ERT trailer. The trailer and its equipment will be inspected and inventoried quarterly by the Logistics Commander or a designee. The Logistics Commander will retain records of these inspections.

### 4.6 EQUIPMENT LIST

The ERT trailer will contain the following:

- a. Shields
- b. Arrest kits
- c. Backboards
- d. Coolers
- e. Folding chairs
- f. Folding tables
- g. First aid kit
- h. Biohazard kit
- i. Fire extinguisher
- j. Other equipment deemed necessary by the ERT Commander

Other equipment deemed necessary by the ERT Commander.

#### 4.7 PERSONS AUTHORIZED

Only members of the Orlando Police Department Emergency Response Team, who are properly trained, licensed, and authorized by the ERT Commander or designee, will be allowed to operate the trailer. The ERT Logistics Commander will maintain a list of the authorized ERT drivers.

### **5. EXPLORER VAN**

#### 5.1 OBJECTIVE OF USAGE

The Explorer van is used to transport Orlando Police Explorers and equipment to local and state events.

#### 5.2 CONDITIONS AND LIMITATIONS OF USAGE

The Explorer van may be used by any employee of the Orlando Police Department.

#### 5.3 AUTHORIZATION FOR USE

Requests for use shall be made through the Police Explorer Advisor and should be made two weeks in advance. An on-duty watch commander may authorize use in emergency situations and this may require recall of the Police Explorer Advisor or current operator. A spare set of keys will be kept at the Quartermaster window.

#### 5.4 QUALIFICATIONS AND TRAINING

All operators must possess a valid Florida Class E driver's license. There is no specialized training required.

#### 5.5 RESPONSIBILITY AND MAINTENANCE

The Explorer van is assigned to the Police Explorer Advisor. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

#### 5.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Fire extinguisher
- b. First aid kit

#### 5.7 PERSONS AUTHORIZED

All employees of the Orlando Police Department are authorized to operate the Explorer van.

### **6. FOUR-WHEEL-DRIVE (4X4) TRUCKS**

#### 6.1 OBJECTIVE OF USAGE

The 4X4 trucks are used to access rural and off-road areas while providing police services.

#### 6.2 CONDITIONS AND LIMITATIONS OF USAGE

The 4X4 trucks are assigned to officers who patrol undeveloped acreage within City limits. Vehicles may be used for other assignments with the approval of the appropriate division commander or on-duty watch commander.

#### 6.3 AUTHORIZATION FOR USE

Watch commanders may call for use of the vehicle in emergency situations or to accomplish a Departmental mission. A spare set of keys will be kept at the Quartermaster window.

#### 6.4 QUALIFICATIONS AND TRAINING

All operators must possess a valid Florida Class E driver's license. Operators are required to read and demonstrate an understanding of the operator's manual and complete four hours of off-road driving with a qualified operator. The designated watch commander will forward all training records to the Training Coordinator for retention.

#### 6.5 RESPONSIBILITY AND MAINTENANCE

Managerial responsibility is assigned to a patrol watch commander. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

#### 6.6 EQUIPMENT LIST

Each vehicle is equipped with the following:

- a. Power winch
- b. Catch pole
- c. Spotlight
- d. Blanket
- e. Biohazard kit
- f. Fence pliers/staples
- g. Wood post
- h. Snake bag
- i. Chains
- j. Machete
- k. Print kit
- l. First aid kit
- m. Posthole digger
- n. Whip
- o. Orange smoke flares

#### 6.7 PERSONS AUTHORIZED

Authorized drivers shall include all members assigned to patrol the undeveloped acreage and any cross-trained members. A list of authorized drivers will be maintained by the assigned watch commander.

## **7. K-9 VEHICLES**

#### 7.1 OBJECTIVE OF USAGE

A K-9 vehicle is a marked patrol vehicle used to safely transport a police working dog and related equipment.

#### 7.2 CONDITIONS AND LIMITATIONS

K-9 patrol vehicles shall be operated by personnel assigned to the K-9 Unit to accomplish a police mission. If possible, three K-9 cars will be stationed as spares at Fleet/Facilities located at Gore Street or at the K-9 office location at Primrose.

#### 7.3 AUTHORIZATION FOR USE

These vehicles shall be used by personnel designated by the K-9 Unit Supervisor. The Special Patrol Section Commander may authorize the use of these cars and spares outside their normal functions.

#### 7.4 QUALIFICATIONS AND TRAINING

All operators must possess a valid Florida Class E driver's license. Handlers will receive instruction from the unit supervisor reference the radio, scanner, and heat alarm.

#### 7.5 RESPONSIBILITY AND MAINTENANCE

The assigned handler is responsible for the vehicle. The assigned handler will ensure that the oil is changed every 2,000 miles. City of Orlando Fleet/Facilities Management will conduct all routine maintenance and/or repairs and keep the maintenance records.

#### 7.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. First aid kit
- b. Fire extinguisher
- c. Motorola car radio
- d. Bearcat scanner
- e. Radiotronics heat alarm/door popper
- f. MCT and mount
- g. Ray Allen K-9 cage
- h. Shotgun mount above cage
- i. Chain restraining mount for training aid safe in trunk
- j. Miscellaneous K-9 equipment

#### 7.7 PERSONS AUTHORIZED

Authorized drivers include K-9 handlers assigned by the unit supervisor or those officers authorized by the Special Patrol Section Commander.

## **8. MARINE PATROL TRUCK**

#### 8.1 OBJECTIVE OF USAGE

The Marine Patrol truck is used to transport officers and tow Marine Patrol watercraft and equipment from the station to assigned locations.

#### 8.2 CONDITIONS AND LIMITATIONS OF USAGE

The Marine Patrol truck shall be operated by personnel assigned to the Marine Patrol Unit to accomplish a police mission.

#### 8.3 AUTHORIZATION FOR USE

The Traffic Enforcement Section Commander may authorize the use of the Marine Patrol truck outside their normal functions. In emergency situations, a watch commander may authorize their use outside the limitations of this policy. The Marine Patrol Unit Supervisor will maintain checkout keys at the Traffic Enforcement Section office and a spare set will be kept at the Quartermaster window.

#### 8.4 QUALIFICATIONS AND TRAINING

All operators of the Marine Patrol truck must possess a valid Florida Class E driver's license. Specialized training is required for towing of marine vessels/trailers.

#### 8.5 RESPONSIBILITY AND MAINTENANCE

The Traffic Enforcement Section Commander or designee is assigned responsibility for the Marine Patrol truck. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the Marine Patrol vehicles and keep the maintenance records.

#### 8.6 EQUIPMENT LIST

The Marine Patrol truck is equipped with the following:

- a. First aid kit
- b. Blue lights

8.7 PERSONS AUTHORIZED

A list of all persons trained and authorized to operate the Marine Patrol vehicle will be maintained by the Marine Patrol Unit Supervisor.

<b>9. MARINE PATROL WATERCRAFT</b>
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For the purpose of this policy, watercraft includes boats, jet skis, and their respective trailers.

9.1 OBJECTIVE OF USAGE

The Marine Patrol watercraft will be used to patrol the freshwater lakes and promote safe boating by enforcing applicable City ordinances and Florida Statutes.

9.2 CONDITIONS AND LIMITATIONS OF USAGE

The watercraft will normally be used during the daylight hours to patrol City lakes.

9.3 AUTHORIZATION FOR USE

Authorization for uses not listed in Section 9.1 must be approved by the Marine Patrol Unit supervisor or an on-duty watch commander. The Marine Patrol Unit supervisor will maintain all keys to the watercraft.

9.4 QUALIFICATIONS AND TRAINING

Operators of the watercraft and trailers must complete an approved 40-hour training course prior to solo patrol as well as being recertified annually. Untrained officers may be paired with a trained officer for field training purposes with the approval of the Marine Patrol Unit supervisor. The Marine Patrol Unit supervisor will forward all training records to the Training Coordinator for retention.

9.5 RESPONSIBILITY AND MAINTENANCE

The Traffic Enforcement Section commander or designee is assigned responsibility for the watercraft and trailers. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the watercraft and keep the maintenance records. All maintenance and/or repairs will be completed by City Fleet/Facilities Management or contracted vendors.

9.6 EQUIPMENT LIST

All U. S. Coast Guard-required safety equipment will be carried on the watercraft at all times when in use. The boats will be additionally equipped with a towline and water rescue equipment. Jet ski operators must wear an approved flotation vest, ignition lanyard, and safety whistle. All boat trailers will be equipped with tow safety chains.

9.7 PERSONS AUTHORIZED

A list of trained and authorized officers will be maintained by the Marine Patrol Unit supervisor.

<b>10. MOBILE COMMAND CENTER (MCC)</b>
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10.1 OBJECTIVE OF USAGE

The Mobile Command Center (MCC) is a field operations center where commanders can take control of critical incidents.

10.2 CONDITIONS AND LIMITATIONS OF USAGE

The MCC is primarily used as a field operations command center at critical incidents. It is used to coordinate the operational efforts of the field commanders and various team commanders. A watch commander may authorize the use of the MCC when needed to accomplish a Departmental mission.

During critical incidents the MCC will be staffed at all times with a certified MCC coordinator. When the MCC is used for non-critical incidents, it will be set up and broken down by an MCC coordinator. It will be the responsibility of the



requesting division to provide security and to have an MCC coordinator check the equipment of the MCC every two hours.

### 10.3 AUTHORIZATION FOR USE

A watch commander may authorize deployment of the MCC when the operational need arises at scenes of critical incidents.

### 10.4 QUALIFICATIONS AND TRAINING

All drivers must also complete a four-hour in-house training session. Qualified drivers are classified as MCC coordinators. The Emergency Services Unit Commander or designee will forward all training records to the Training Coordinator for retention.

### 10.5 RESPONSIBILITY AND MAINTENANCE

The Emergency Services Unit Commander or designee will assign an individual or team member to be responsible for seeing that day-to-day upkeep and maintenance is completed. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and maintain the maintenance records. At completion of each incident, the MCC coordinator will be responsible for replenishing supplies.

### 10.6 EQUIPMENT LIST

The Mobile Command Center vehicle is equipped with the following:

- a. Two multi-band radios with permanent antennas and hand-keyed headsets
- b. Two dry erase boards and markers
- c. One hardbound log book
- d. Office supplies
- e. Two digital voice recorders
- f. One megaphone
- g. Two heavy-duty electrical extension cords
- h. Departmental and inter-Departmental phone listing book
- i. Clock
- j. Lights on exterior
- k. Two hard-line telephones with extended cables
- l. One spectra Smart Zone E7 mobile radio
- m. One single ear headset for Spectra radio
- n. Two six-unit battery chargers with six batteries (for APX 700 radios)

Items to be secured by the MCC coordinator at time of call out:

- a. Two cellular telephones
- b. Cooler with ice and water
- c. Two flashlights and batteries
- d. Assorted batteries (9V, AA, AAA, C, and D)

### 10.7 PERSONS AUTHORIZED

A list of trained MCC coordinators will be maintained by the Emergency Services Unit Commander or designee.

## **11. MOTORCYCLES**

### 11.1 OBJECTIVE OF USAGE

Police motorcycles are used for traffic enforcement, escorts, and special events.

#### 11.2 CONDITIONS AND LIMITATIONS OF USAGE

The motorcycles will be used by traffic enforcement officers assigned to the Special Operations Division or authorized cross-trained officers.

#### 11.3 AUTHORIZATION FOR USE

Officers will use their individually assigned motorcycle or will schedule the use of a spare motorcycle with one of the Motors sergeants or the Traffic Enforcement Section Commander. The sergeants or section commander will update the sign in/out log.

#### 11.4 QUALIFICATIONS AND TRAINING

Operators of police motorcycles must possess a valid Florida Class E driver's license with a motorcycle endorsement and complete an approved 80-hour police motorcycle training course as well as being recertified annually. The Traffic Enforcement Section Commander or a designee will forward all training records to the Training Coordinator for retention.

#### 11.5 RESPONSIBILITY AND MAINTENANCE

The Traffic Enforcement Section Commander or a designee is assigned responsibility for the motorcycles.

Officers with individually assigned motorcycles will be responsible for scheduling maintenance at the appropriate intervals. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the motorcycles and keep the maintenance records. All maintenance and/or repairs will be completed by City Fleet/Facilities Management or a contracted vendor.

#### 11.6 EQUIPMENT LIST

A traffic vest and flashlight with traffic wand will be readily available whenever a police motorcycle is in use. Operators will wear eye protection and a Department-issued motorcycle helmet when riding a police motorcycle. The specific equipment issued to the motorcycle will be a first aid kit. All other components will be issued to the officer (i.e., Radar, helmet, saddle bags).

#### 11.7 PERSONS AUTHORIZED

The Traffic Enforcement Training Officer designated by the Traffic Enforcement Section Commander will maintain a list of all officers authorized to operate a police motorcycle.

## **12. MOUNTED PATROL TRUCK**

#### 12.1 OBJECTIVE OF USAGE

The Mounted Patrol truck and trailer are used to transport officers, horses, and equipment from the Mounted Patrol stable to assigned locations.

#### 12.2 CONDITIONS AND LIMITATIONS OF USAGE

The Mounted Patrol truck, trailer, and horses shall be operated by personnel assigned to the Mounted Patrol Unit to accomplish a police mission.

#### 12.3 AUTHORIZATION FOR USE

The Special Patrol Section Commander may authorize the use of the Mounted Patrol truck and trailer outside their normal functions. In emergency situations, a watch commander may authorize their use outside the limitations of this policy. The Mounted Patrol Unit supervisor will maintain checkout keys at the stable office and a spare set will be kept at the Quartermaster window.

#### 12.4 QUALIFICATIONS AND TRAINING

##### 12.4.1 MOUNTED PATROL TRUCK

All operators of the Mounted Patrol truck must possess a valid Florida Class E driver's license. No specialized training is required.

#### 12.4.2 MOUNTED PATROL HORSE TRAILER

Sworn officers who have successfully completed the Orlando Police Department's Mounted Patrol Training Course are qualified to use the horse trailer. The horse grooms assigned to the Mounted Patrol Unit may use the horse trailer to satisfy the unit's needs. Appropriate training will be given and operating skills must be demonstrated prior to solo operation.

#### 12.5 RESPONSIBILITY AND MAINTENANCE

The Special Patrol Section Commander or designee is assigned responsibility for the Mounted Patrol truck and horse trailer. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the Mounted Patrol vehicles and keep the maintenance records.

#### 12.6 EQUIPMENT LIST

The Mounted Patrol truck is equipped with the following:

- a. First aid kit
- b. Blue lights

#### 12.7 PERSONS AUTHORIZED

A list of all persons trained and authorized to operate the Mounted Patrol vehicles and trailer will be maintained by the Mounted Patrol Unit supervisor.

### **13. COMMUNITY RELATIONS VAN**

#### 13.1 OBJECTIVE OF USAGE

The Community Relations van shall be utilized to fulfill the Department's mission and goal of service to the community. This includes transporting juveniles, adults, and officers to events and functions that support the mission of the organization.

#### 13.2 CONDITIONS AND LIMITATIONS OF USAGE

The Community Relations van use must be scheduled, and the operator must complete the sign-out log located at the Community Relations Division at Orlando Police Headquarters where checkout keys are maintained.

#### 13.3 AUTHORIZATION FOR USE

The Community Relations Unit Supervisor can authorize the scheduled and unscheduled use of the Community Relations van. In emergency situations an on-duty watch commander may authorize the use of the Community Relations van. A spare set of keys will be kept at the Quartermaster window.

#### 13.4 QUALIFICATIONS AND TRAINING

Drivers of the Community Relations van must possess a valid Florida Class E driver's license. No specialized training is required.

#### 13.5 RESPONSIBILITY AND MAINTENANCE

The Community Relations Unit supervisor is assigned responsibility for the van. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

#### 13.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. First aid kit
- b. Blue lights
- c. Biohazard kit

#### 13.7 PERSONS AUTHORIZED

All employees of the Orlando Police Department are authorized to operate the Community Relations van.

## **14. SPECIAL WEAPONS AND TACTICS ARMORED PERSONNEL CARRIER (APC)**

### 14.1 OBJECTIVE OF USE

The SWAT Armored Personnel Carrier (APC) vehicle is customized to suit the special needs of the SWAT Team. This vehicle must remain in a ready condition to facilitate an immediate response to SWAT functions.

### 14.2 CONDITIONS AND LIMITATIONS OF USAGE

The SWAT APC vehicle shall be used exclusively by SWAT. Exceptions must be approved by the SWAT Commander.

### 14.3 AUTHORIZATION FOR USE

The SWAT Commander must approve APC vehicle usage for anything other than a SWAT call out. Only the SWAT Commander, deputy team commanders, or other designees will be issued keys to the SWAT APC.

### 14.4 QUALIFICATIONS AND TRAINING

All operators must attend APC training provided by the SWAT Team. The SWAT Commander will forward all training records to the Training Coordinator for retention.

### 14.5 RESPONSIBILITY AND MAINTENANCE

The SWAT Commander has overall responsibility for the APC vehicle. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep maintenance records.

### 14.6 EQUIPMENT LIST

The APC vehicle is equipped with the following:

- a. Fire extinguisher
- b. Other specialized equipment as determined by the SWAT Commander

### 14.7 PERSONS AUTHORIZED

A list of qualified/authorized operators of the SWAT APC will be maintained by the SWAT Commander or his or her designee.

## **15. SPECIAL WEAPONS AND TACTICS (SWAT) VEHICLE**

### 15.1 OBJECTIVE OF USAGE

The SWAT vehicle is customized to suit the special needs of the SWAT team. This vehicle must remain in a ready condition to facilitate an immediate response to SWAT functions.

### 15.2 CONDITIONS AND LIMITATIONS OF USAGE

The SWAT vehicle shall be used exclusively by SWAT. Exceptions must be approved by the SWAT Commander.

### 15.3 AUTHORIZATION FOR USE

The SWAT Commander must approve vehicle usage for anything other than a SWAT call-out. Only the SWAT Commander, deputy team commanders, or other designees will be issued keys to the SWAT vehicle.

### 15.4 QUALIFICATIONS AND TRAINING

All operators must attend a one-hour block of instruction regarding the electronic equipment and vehicle checklist. The SWAT Commander will forward all training records to the Training Coordinator for retention.

### 15.5 RESPONSIBILITY AND MAINTENANCE

The SWAT Commander has overall responsibility for the SWAT vehicle. City of Orlando Fleet/Facilities Management will schedule all routine maintenance and/or repairs to the vehicle and keep the maintenance records.

#### 15.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Fire extinguisher
- b. First aid kit
- c. Two blankets
- d. Ten towels
- e. Other specialized equipment as determined by the SWAT Commander

#### 15.7 PERSONS AUTHORIZED

A list of qualified/authorized operators of the SWAT vehicle will be maintained by the SWAT Commander or his or her designee.

### **16. SWAT GATOR**

#### 16.1 OBJECTIVE OF USAGE

The SWAT Gator is customized to suit the special needs of the SWAT team. This vehicle must remain in a ready condition to facilitate an immediate response to SWAT functions.

#### 16.2 CONDITIONS AND LIMITATIONS OF USAGE

The SWAT Gator shall be used exclusively by SWAT. The SWAT Commander must approve exceptions.

#### 16.3 AUTHORIZATION FOR USE

The SWAT Commander must approve Gator usage for anything other than a SWAT call-out. Only the SWAT Commander, deputy team commanders, or other designees will be issued keys to the SWAT Gator.

#### 16.4 QUALIFICATIONS AND TRAINING

All operators must attend a one-hour block of instruction regarding the Gator checklist. The SWAT Commander will forward all training records to the Training Coordinator for retention.

#### 16.5 RESPONSIBILITIES AND MAINTENANCE

The SWAT Commander has overall responsibility for the SWAT Gator. The SWAT Commander will schedule all routine maintenance and/or repairs to the Gator and keep the maintenance records.

#### 16.6 EQUIPMENT LIST

The vehicle is equipped with specialized equipment as determined by the SWAT Commander.

#### 16.7 PERSONS AUTHORIZED

Only members of the Orlando Police Department SWAT Team who are properly trained, licensed, and authorized by the SWAT Commander or designee will be allowed to operate the Gator. The SWAT Commander or his or her designee will maintain a list of the authorized drivers.

### **17. TRAFFIC ENFORCEMENT SECTION TRAILERS**

#### 17.1 OBJECTIVE OF USAGE

Traffic Enforcement trailers are used in emergency situations to facilitate road closures and traffic crash scene management.

#### 17.2 CONDITIONS AND LIMITATIONS OF USAGE

Trailers are to be used only when towed behind a properly equipped tow vehicle, driven by a trailer-certified officer.

#### 17.3 AUTHORIZATION FOR USE

Trailers will be used at the direction of any Traffic supervisor or a designee.

#### 17.4 QUALIFICATIONS AND TRAINING

Only trailer-certified officers are authorized to tow the trailers.

#### 17.5 RESPONSIBILITY AND MAINTENANCE

The Traffic Enforcement Section Commander or a designee is assigned responsibility for the trailers, including routine maintenance and emergency repair scheduling.

#### 17.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. Traffic safety equipment
- b. Traffic safety barricades.

#### 17.7 PERSONS AUTHORIZED

The list of trailer-certified officers will be maintained in SOD.

## **18. TRAFFIC HOMICIDE UNIT VEHICLES**

#### 18.1 OBJECTIVE OF USAGE

Traffic Homicide Unit (THU) vehicles are used as needed in furtherance of investigative needs, special details, and as directed by the Traffic Enforcement Section Commander or a designee.

#### 18.2 CONDITIONS AND LIMITATIONS OF USAGE

THU vehicles will be used by THU detectives, the THU supervisor, or other members authorized by the Traffic Enforcement Section Commander or a designee.

#### 18.3 AUTHORIZATION FOR USE

Use of the THU vehicles must be approved by the Traffic Enforcement Section Commander or a designee.

#### 18.4 QUALIFICATIONS AND TRAINING

Drivers of the THU vehicles must possess a valid Florida Class E driver's license. No specialized training is required to drive the vehicles; training is necessary for use of the investigative equipment contained in the vehicles.

#### 18.5 RESPONSIBILITY AND MAINTENANCE

The THU supervisor will ensure that a member is assigned responsibility and maintenance scheduling in coordination with City Fleet services.

#### 18.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. First aid kit
- b. Biohazard kit
- c. Fire extinguisher
- d. THU investigative crime-scene equipment (various)

#### 18.7 PERSONS AUTHORIZED

The THU supervisor will maintain a list of all officers authorized to operate THU driving vehicles.

## **19. ERT HAZMAT TEAM VEHICLE AND TRAILER**

### 19.1 OBJECTIVE OF USAGE

ERT Hazmat Team vehicles and trailers are used for the purpose of responding to WMD/Hazmat-related incidents to provide specialized equipment and support for the purpose of detecting, identifying, and mitigating chemical, biological, radiological, and nuclear releases at an incident scene, as directed by the Emergency Response Team Commander, the Hazmat Team supervisor, or a designee.

### 19.2 CONDITIONS AND LIMITATIONS OF USAGE

ERT Hazmat Team vehicles and trailers will be used by ERT Hazmat Team members, the ERT Hazmat Team supervisor, or other members authorized by the Emergency Response Team Commander.

### 19.3 AUTHORIZATION FOR USE

Use of the ERT Hazmat vehicle and/or trailer must be approved by the Emergency Response Team Commander, the ERT Hazmat Team supervisor, or a designee.

### 19.4 QUALIFICATIONS AND TRAINING

Drivers of the ERT Hazmat vehicles and/or trailers must possess a valid Florida Class E driver's license. No specialized training is required to drive the vehicles. Specialized training and certification at the Hazmat Technician level is necessary for use of the Hazmat equipment contained in the vehicles.

### 19.5 RESPONSIBILITY AND MAINTENANCE

The ERT Hazmat Team supervisor will ensure that a member is assigned responsibility and maintenance scheduling in coordination with City Fleet services.

### 19.6 EQUIPMENT LIST

The vehicle is equipped with the following:

- a. First aid kit
- b. Fire extinguisher
- c. Biohazard kit
- d. Air tanks – Self-contained breathing apparatus (SCBA)
- e. Positive air pressure respirators (PAPR)
- f. SCBA communications equipment
- g. Level A/B/C protective equipment
- h. Respirators
- i. Decontamination equipment
- j. Laptop computer
- k. Computer printer
- l. Biological/chemical/radiological detection equipment

### 19.7 PERSONS AUTHORIZED

The ERT Hazmat Team supervisor will maintain a list of all officers authorized to operate Hazmat Team vehicles and/or trailers.

## **20. PATROL SERVICES BUREAU TRAFFIC ENFORCEMENT VEHICLES**

### 20.1 OBJECTIVE AND USAGE

Traffic enforcement vehicles assigned to the Patrol Services Bureau shall be deployed for the purpose of combating driving under the influence (DUI) and aggressive driving on our public roadways. The vehicles shall be equipped, when available, with radar units, in-car camera systems, and mobile computer terminals (MCTs).

#### 20.2 CONDITIONS AND LIMITED USAGE

Enforcement hours shall primarily be between 2000 hours and 0400 hours. The enforcement locations shall be City-wide or at the specific direction of the DUI Enforcement Team supervisor or on-duty watch commander.

#### 20.3 AUTHORIZATION FOR USE

Patrol Services Bureau traffic enforcement vehicles shall only be driven by officers assigned to the DUI Enforcement Team or those designated by the program manager, or the Deputy Chief of the Patrol Services Bureau.

#### 20.4 QUALIFICATIONS AND TRAINING

All DUI Enforcement Team officers shall receive specialized training from the Orlando Police Department's In-Service Training Unit on the unique handling features of the vehicles assigned to the unit. Additionally, officers shall be radar certified and familiar with the electronic (radar, laser, and video) capabilities of their assigned vehicle.

#### 20.5 RESPONSIBILITY AND MAINTENANCE

The DUI Enforcement Team vehicles shall be serviced via the City of Orlando Fleet/Facilities Management. Any service or repairs to the vehicles shall be documented and forwarded to the program manager.

#### 20.6 EQUIPMENT LIST

Each of the DUI enforcement vehicles shall be equipped with the following:

- a. First aid kit
- b. Fire extinguisher
- c. In-car video and audio system
- d. Blue lights and siren

#### 20.7 PERSONS AUTHORIZED

The DUI Enforcement Team Program Manager and Quartermaster window staff shall maintain an active list of officers authorized to utilize DUI enforcement vehicles.

#### 20.8 MOBILE VIDEO RECORDERS

All personnel utilizing DUI enforcement vehicles equipped with mobile video recorders will record all traffic stops and DUI field investigations. The mobile video recorders will also be used to record any high-liability driving, vehicle pursuits, and high-risk "felony" stops.

The mobile video recorders will be automatically activated when the vehicle's emergency lights are activated, but can be manually activated to record vehicle driving patterns prior to a traffic stop. Recordings are automatically downloaded onto a secure server without the ability to erase or alter the recorder. Recordings can be accessed by officers and supervisors via their MCTs. CD copies can be ordered by contacting the Video Unit. At no time shall there be any attempt to alter, erase, or otherwise tamper with any mobile video and/or audio recordings.