CAPITAL IMPROVEMENTS GOALS, OBJECTIVES AND POLICIES

GOAL 1
To provide and maintain, in an efficient and balanced manner, public facilities and services which protect the public health, safety, and welfare of its citizens, concurrent with the impacts of new development, are environmentally sensitive, are consistent with the desired urban form, achieve acceptable levels of service, maintain the existing infrastructure, and minimize public costs.

Objective 1.1 Capital improvements shall be provided to correct existing deficiencies, repair and replace worn out or obsolete facilities, and to accommodate new growth in an efficient, cost effective, and timely manner upon plan adoption.

Policy 1.1.1 The Capital Improvements Element shall be the mechanism used to guide and implement the Growth Management Plan through the programming of public facilities and services as identified in other elements of the GMP. The Capital Improvements Element shall concentrate on the first five years of capital needs, shall be identified as either funded or unfunded, and shall be reviewed and updated annually. The five year capital improvements schedule, referred to as Figure CI-14, shall be adopted as part of the Growth Management Plan. (Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636; Amended December 5, 2011, Effective December 5, 2011, Doc. No. 1112051203)

Policy 1.1.2 Capital improvements identified in the Growth Management Plan that have an estimated cost of $100,000 or over with a minimum useful life of three years shall be included in the Capital Improvements Element. Capital improvements identified in the Capital Improvements Element shall fulfill one of four purposes:

1. Protect the public’s health and safety by preventing a critical breakdown in the City’s public facilities and services.
2. Maintain, upgrade, repair or replace existing public facilities.
3. Eliminate existing deficiencies.
4. Expand existing public facilities or construct new public facilities concurrent with new growth.
Policy 1.1.3  For the purpose of this element, public facilities shall pertain to the following: roads, schools, public transit, multi-modal transportation facilities, wastewater, potable water, solid waste, stormwater, and recreation and open space that are located within the City. Needed public facilities and services that meet the capital improvements definition and are the City’s fiscal responsibility shall be included in the Capital Improvements Element. Publicly funded projects that are the fiscal responsibility of federal, state or other local governments may also be included, if needed to provide public facilities within the City.


Policy 1.1.4  Recommended public facilities and services identified in the Housing, Historic Preservation, Downtown or Urban Design Elements that meet the capital improvements definition and are the City’s fiscal responsibility shall also be included in the Capital Improvements Element.

Policy 1.1.5  Capital improvements identified in development orders executed for all Developments of Regional Impact and development agreements shall be included in the Capital Improvements Element, if improvements are proven to be financially feasible and necessary.

Policy 1.1.6  Capital improvements shall be prioritized in a manner that is consistent with the Growth Management Plan. This prioritization system shall be comprised of the following three components:

a. The timing of capital improvements shall be based on the following priorities:

1. To preserve the health and ensure the safety and welfare of the public by eliminating or preventing a critical breakdown in the City’s public facilities and services.

2. To maintain existing public facilities through a repair and replacement program.

3. To eliminate existing deficiencies in a timely and cost efficient manner.

4. To accommodate new growth through the timely and cost effective planning and construction of new or expanded public facilities.

b. The needed capital improvements shall be located to promote efficient and compact development patterns through the strategic placement of new and expanded facilities that support the activity center concept. In an effort to promote compact development patterns, capital improvements shall be given the following priority based on project location:
1. Downtown
2. Metropolitan activity centers
3. Other activity centers and mixed use corridors
4. Fully developed areas
5. All other areas in the City

c. The fiscal impact of needed capital improvements shall be taken into consideration so that programmed capital improvements shall not overburden the operating budget in a particular year, and also to ensure that capital improvements are programmed in a cost efficient manner. Participation of other private and public entities (Florida Department of Transportation, Orange County, Water Management District) shall be taken into consideration for cost effectiveness and to avoid duplication. The following criteria shall be applied to determine the fiscal impact of capital improvements:

1. Consideration of the fiscal impact on the operating and capital budget.
2. Relationship between project costs and potential revenue.
3. Protection of a prior or potential public investment.
4. Value of project to improve City’s efficiency.
5. Avoidance of inefficient duplication of public facilities and services.

Policy 1.1.7 The Capital Improvements Fund Schedule (Figure CI-14) shall be a five year program that is updated annually after a single adoption hearing.

Policy 1.1.8 The Capital Improvements Element shall be integrated into the Capital Improvement Program process, and the first year of the Capital Improvement Program will represent the capital budget that is adopted by City Council. The capital budget will include the first year of the Capital Improvements Fund Schedule (Figure CI-14) and all other capital improvements identified in the Capital Improvement Program.

Policy 1.1.9 All operating costs associated with public facilities and services programmed in the Capital Improvements Element shall be incorporated into the five year operating budget. The budget process shall be amended to ensure that operating revenue needed to support capital improvements is provided.
Objective 1.2  Upon plan adoption, the City shall utilize the Level of Service (LOS) standards identified in this plan to evaluate and permit new development in order to maintain adopted level of service standards for existing and future needs.

Policy 1.2.1  The LOS standards adopted for each of the following public facilities and services shall apply to new development: roads, schools, wastewater, parks, stormwater, potable water, solid waste and public transit.  

Policy 1.2.2  Figure TE-1B and Transportation Policy 1.8.3 depict the Traffic Circulation Level of Service standards within city boundaries. Assessment of the level of service for major thoroughfares, where required, within city boundaries shall be based on peak hour directional traffic, using the most recent Highway Capacity Manual or other accepted procedures.  

Policy 1.2.3  The City shall exempt development within a transportation mobility area, as shown in Figure TE-3 from transportation concurrency for roadways in order to promote infill development and encourage use of alternative transportation modes.  
Policy 1.2.4 Improvements to the transportation system shall be prioritized based on safety considerations, existing deficiencies, multimodal and environmental considerations, physical, economic and policy constraints, contribution to quality urban design, required right-of-way needs, level of service, and appropriate system continuity.


Policy 1.2.5 Major thoroughfares operating at a level of service of “F” should not be significantly degraded as a result of a proposed new development project, unless an appropriate mitigation plan, proportionate to the impacts of the proposed development, is approved consistent with the City’s adopted mobility strategies. Significant degradation occurs when the increase in vehicles per hour per lane (vphpl) exceeds the following percentages:

- **Limited Access Facilities**
  - 4 Lanes: 29%
  - 6 Lanes: 18%

- **Arterials and Collectors**
  - 2 Lanes Undivided: 56%
  - 4 Lanes Undivided: 34%
  - 4 Lanes Divided: 25%
  - 6 Lanes Divided: 17%

- **One-Way Roads**
  - 2 Lanes: 25%
  - 3 Lanes: 17%
  - 4 Lanes: 15%

- **Constrained Facilities**
  - 4 or 6 Lanes: 10%


Policy 1.2.6 The City shall provide wastewater service based upon the following Levels of Service:

<table>
<thead>
<tr>
<th>Land Use</th>
<th>Gallons Per Day</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>250</td>
<td>Dwelling unit</td>
</tr>
<tr>
<td>Multi Family</td>
<td>190</td>
<td>Dwelling unit</td>
</tr>
<tr>
<td>Office</td>
<td>0.08</td>
<td>Square Feet</td>
</tr>
<tr>
<td>Commercial</td>
<td>0.09</td>
<td>Square Feet</td>
</tr>
<tr>
<td>Industrial</td>
<td>0.12</td>
<td>Square Feet</td>
</tr>
<tr>
<td>Lodging</td>
<td>119</td>
<td>Room</td>
</tr>
<tr>
<td>Hospital</td>
<td>0.08</td>
<td>Square Feet</td>
</tr>
</tbody>
</table>
Government 0.08 Square Feet

Note: The capacity of the collection system shall be based upon the following factors: Peak Flow with the pipe capacity at 75% for pipe diameters larger than 15 inches in diameter and 50% for pipe diameters 15 inches in diameter and smaller, Lift Stations with the largest pump service, Forces Mains flowing full at 5 feet per second and Treatment Plant Capacity shall be based upon the annual average daily flow.


Policy 1.2.7 The following parks and recreation LOS standards shall be applied to new and existing residential development:
- Combined Community/ Neighborhood Parks: 3.25 acres/1,000 population
- Individual Community Park Sectors: 1.3 acres/1,000 population
- Individual Neighborhood Park Service Areas: 0.75 acres/1,000 population

(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)

Policy 1.2.8 The City shall have trucks available to collect solid waste at the following Level of Service Standards at the time of building permit issuance:
- Residential: 8.29 lb/unit/d
- Commercial: 3.96 lb/1,000 sqft/d

This is to be accomplished based upon a one pick-ups per week minimum for residential trash carts, and on an as needed basis for dumpster customers.


Policy 1.2.9 The City shall apply all criteria contained within the Engineering Standards Manual (ESM) and associated documents as the post-1984 LOS standard including:
- Facility LOS Standard
- City Primary Design Storm: 25 year / 24 hour
  - Max Flood Stage: 100 yr / 3 day below floor elevations
  - Max. Hydraulic Grade Line (HGL): at gutter elevation for 25 year/6 hour storm
- City Secondary Design Storm: 10 year / 6 hour
  - Max. HGL: 1' below gutter elevation
  - Check Storm: 25 year / 6 hour
  - Max HGL: at gutter elevation

Supplement No. 18
City Tertiary
Design Storm: 10 year / 6 hour
Max. HGL: 1' below gutter elevation
Check Storm: 25 year / 6 hour
Max. HGL: at gutter elevation

Arterial Road
Roadway Section and Inlet Design:
10 year / 6 hour storm
Minimum 2' between seasonal high water table and bottom of base course.

Collector Road
Roadway Section and Inlet Design:
5 year / 6 hour storm
Minimum 1' between seasonal high water table and bottom of base course.

Minor Road
Roadway Section and Inlet Design:
3 year / 6 hour storm
Minimum 1' between seasonal high water table and bottom of base course.

Travel Lane Spread
12 feet for all roads; roads with parking lane, width measured from face of curb to centerline outermost travel lane; clearance between design water surface and top of curb – 1”.

Max. Run Distance
400 feet to first inlet

Retention Ponds
Per Water Management District criteria

Detention Ponds
Per Water Management District criteria
Detention Ponds (landlocked basins)
Per Water Management District criteria

Flood Prone Areas
Development allowed in 100 year floodplain with compensatory storage loss for floodplain and no development in the floodway.

Policy 1.2.10
The City shall continue to accept existing conditions as the pre-1984 LOS standard and the City shall comply with requirements of the National Pollution Discharge Elimination System (NPDES) permit to outline deficiencies, to schedule needed capital improvements and to include a water quality component for existing development which is in compliance with the State statutes as applied by FDEP and the Water Management Districts.

Policy 1.2.11  The following potable water LOS standards shall be applied to new and existing development:

<table>
<thead>
<tr>
<th>Land Use</th>
<th>LOS Without Reclaimed Water</th>
<th>LOS With Reclaimed Water</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single-Family</td>
<td>325 g/du/d</td>
<td>160 g/du/d</td>
</tr>
<tr>
<td>Multi-Family</td>
<td>200 g/du/d</td>
<td>200 g/du/d</td>
</tr>
<tr>
<td>Hotel</td>
<td>187 g/rm/d</td>
<td>187 g/rm/d</td>
</tr>
<tr>
<td>Commercial</td>
<td>0.13 g/sqft/d</td>
<td>0.13 g/sqft/d</td>
</tr>
<tr>
<td>Office</td>
<td>0.15 g/sqft/d</td>
<td>0.15 g/sqft/d</td>
</tr>
<tr>
<td>Industrial</td>
<td>0.22 g/sqft/d</td>
<td>0.22 g/sqft/d</td>
</tr>
<tr>
<td>Government</td>
<td>0.15 g/sqft/d</td>
<td>0.15 g/sqft/d</td>
</tr>
<tr>
<td>Hospital</td>
<td>0.22 g/sqft/d</td>
<td>0.22 g/sqft/d</td>
</tr>
</tbody>
</table>

Minimum Line Pressure | Demand Condition
50 psi | Average Day
40 psi | Peak Day
25 psi | Peak Day + Fire Flow

These LOS shall be based on the average day demand.


Policy 1.2.12 Throughout the planning period, the City shall strive to maintain or improve a 30-minute weighted average headway on the majority of the designated transit service corridors shown in Figure TE-52. When evaluating transit service corridors performance, designated transit service corridors with less than a 30-minute average headway shall have a higher weight than transit service corridors with more than a 30-minute average headway.


Policy 1.2.13 Transit corridors must be given high priority for transit frequency increases to provide additional capacity to the transportation system, consistent with Transportation Objective 1.13 and associated policies.


Policy 1.2.14 Levels of service for the maintenance of existing public facilities shall be determined based on the average useful life for equipment and public facilities or as conditions warrant the need to repair or replace existing public facilities.

(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)
Policy 1.2.15  The formula used to determine the need for capital improvements to eliminate existing deficiencies or meet the needs of future growth shall be as follows:

\[(S \times D) - I = Q:\]

\[S = \text{Level Of Service Standard (e.g. 1 acre of parkland per 1,000 population)}\]

\[D = \text{Demand (e.g. population, number of trips)}\]

\[I = \text{Inventory (existing inventory of public facilities)}\]

\[Q = \text{Quantity (e.g. needed capital improvements)}\]

Policy 1.2.16  The following school LOS standards shall be applied to new development consistent with Public School Facilities Element Policy 1.1.1:

<table>
<thead>
<tr>
<th>School Type</th>
<th>Standard*</th>
<th>Concurrency Service Area (CSA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>110%</td>
<td>Modified Middle School Attendance Zones</td>
</tr>
<tr>
<td>Middle</td>
<td>100%</td>
<td>Middle School Attendance Zones</td>
</tr>
<tr>
<td>High</td>
<td>100%</td>
<td>High School Attendance Zones</td>
</tr>
</tbody>
</table>

* Permanent FISH + “In-Slot” school, not to exceed Core Capacity for Elementary and Middle school types. Permanent FISH, not to exceed Core Capacity for High Schools.

The LOS for all zoned K-8 schools is as follows: grades kindergarten through five shall be included in the adopted LOS for elementary schools and grades six through eight shall be included in the adopted LOS for middle schools. A development shall be deemed to meet school concurrency if there is sufficient capacity in the CSA where the development is located or where sufficient capacity exists in one or more contiguous CSAs, so long as the LOS in the adjacent zone does not exceed 95% of the LOS and the School District does not exceed 100% of capacity on a district-wide basis for the school type. The evaluation of capacity in the adjacent CSAs will also take into account transportation costs and court-ordered desegregation plans.


Objective 1.3  The Capital Improvements Element shall support the Future Land Use Element, be consistent with all other elements of the GMP, and where appropriate, be consistent with all other state, regional, and county plans upon plan adoption.
Policy 1.3.1  The Capital Improvements Element and Concurrency Management System shall encourage compact development through the provision of development approval incentives and prioritization of capital improvements within activity centers and mixed use corridors that maximizes the use of existing infrastructure.

Policy 1.3.2  The City shall encourage Orange County participation in the funding of the capital improvements that jointly serve both City and Orange County residents, based on each jurisdiction’s pro rata share.

Objective 1.4  The City shall continue utilization of the existing fiscal management process that provides efficiency and flexibility in the equitable financing of needed public facilities and services and ensures the financial feasibility of the Growth Management Plan.

(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)

Policy 1.4.1  The City shall demonstrate that projects in the Capital Improvements Element have sufficient funding available or are prioritized for future funding. Revenue sources may include: tax revenues, bonds, state and federal funds, impact fees, service charges and developer contributions. The Capital Improvements Element shall contain a balanced program which addresses the repair and replacement of existing public facilities, elimination of existing deficiencies, and the provision for new public facilities.


Policy 1.4.2  Existing development shall be responsible for the costs associated with the repair and replacement of existing public facilities and services through the payment of property tax revenue, utility fees, local option gas tax revenue, user fees, service charges and other appropriate revenue.

(Amended August 28, 2017, Effective October 27, 2017, Doc. No. 1708281201)

Policy 1.4.3  Existing development shall be responsible for the cost of capital improvements needed to eliminate pre-1991 existing deficiencies through property tax revenue, utility fees, local option gas tax revenue, user fees, service charges and other appropriate revenue.

Policy 1.4.4  Development shall bear a proportionate share of the cost of providing new or expanded public facilities and infrastructure required to maintain adopted levels of service through impact fees, site-related developer dedications, and developer contributions.

Policy 1.4.5  The City’s capital program funding shall be categorized as either governmental (special purpose or other) or proprietary (self-sufficient or subsidized). The following table indicates the present categorization of City operating funds:

Supplement No. 18
Policy 1.4.6 For self-sufficient proprietary funds, the annual debt service requirements (both principal and interest) shall be structured to maximize the interperiod equity* consistent with existing State and Federal laws and investment banking norms.

*With regard to debt service, interperiod equity assumes that each fiscal period (one year) will bear a reasonable and equitable share of the cost of providing the capital project, in other words, that no period or group of periods will be unduly burdened to the benefit of other periods.

Policy 1.4.7 For special purpose governmental funds, policy shall be established to limit the portion of the revenue which can be utilized to support debt service in a manner to provide sufficient available recurring revenues for related operating and maintenance expenses and for the portion of the capital projects to be provided for on a pay as you go basis.

Policy 1.4.8 Debt obligations of governmental funds, other than special purpose, and subsidized proprietary funds (to the extent of the subsidy required) shall be considered an obligation of the City’s general governmental revenue sources.

Policy 1.4.9 Pledgeable revenue sources for debt obligation are limited. Use shall be treated as an allocation of a scarce resource and will be focused on balancing future flexibility with the need to consume scarce resources. The use of scarce resources should be thoughtfully addressed, used strategically, and, wherever possible, be limited to specific dollar amounts and subject to recapture.
Policy 1.4.10 The City shall strive to employ revenue on a beneficiary association (user benefit) basis, whenever possible, within the City’s limited legal capacity and flexibility.

Policy 1.4.11 Whenever the City utilizes a pledgeable revenue source as a secondary revenue enhancement for capital projects, the City shall provide for (a) actual use of these revenues to be considered a loan subject to future repayment with interest, and (b) wherever possible, the recapture of the pledgeable revenue source for subsequent redeployment when the primary revenue pledge demonstrates sufficient strength on its own. (Amended June 8, 2009, Effective August 25, 2009, Doc. No. 0906081103)

Policy 1.4.12 The City shall employ an active debt management strategy to minimize the impact on tax or rate payers related to outstanding debt obligations.

Policy 1.4.13 The City shall integrate short, intermediate and long-term debt to minimize aggregate debt service costs.

Policy 1.4.14 The City shall develop policies and strategies regarding the maximum deployment of short or intermediate term debt in conjunction with the utilization of hedging tools (i.e. swaps, caps, etc.) to minimize the potential for future interest rate volatility.

Policy 1.4.15 The City shall not rely on the use of general obligation (property tax) bonds. The City shall rely on various revenue bond alternatives where borrowing is considered appropriate. (Amended June 8, 2009, Effective August 25, 2009, Doc. No. 0906081103)

Policy 1.4.16 The City shall limit non-self-sufficient debt service to be no greater than 25% of non ad valorem government revenues. (Subsidized proprietary or other government funds) (Amended June 8, 2009, Effective August 25, 2009, Doc. No. 0906081103)

Policy 1.4.17 The City shall develop an internal banking system which allows for an internal and revolving source of capital financing without needing to access the public markets for small projects. (Amended June 8, 2009, Effective August 25, 2009, Doc. No. 0906081103)

Policy 1.4.18 The City’s internal banking fund shall be designed as a conduit, and shall establish a billing structure which, while recovering actual (initial and ongoing) costs incurred, passes a savings along to the individual funds (and thus to the specific revenue or enterprise operation).
Policy 1.4.19  The City shall establish and/or participate in fixed, variable or blended rate pool programs which allow for the reduction in the effective initiation and on-going costs and access to markets which might not otherwise be available to either the City or other pooling participants separately.  
(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)

Policy 1.4.20  The City shall establish specific policies as to the use of general governmental revenues for capital purposes.

Policy 1.4.21  The City shall establish specific maximums for general governmental revenues, other than ad valorem taxes, which can be made available for debt service from current or future revenue, if and when enacted, for purposes of capital project assignment and with further limits regarding the portion which could be designated for debt service repayment purposes.  

Policy 1.4.22  The City shall set aside a portion of ad valorem taxes each year for the capital improvement program (CIP) fund. The dollar amount to be set aside shall be determined annually.  

Policy 1.4.23  Recreation and open space public facilities shall be funded on a pay as you go basis through the Capital Improvement Program (CIP) Fund as well as from park impact fee revenues.  
(Amended August 28, 2017, Effective October 27, 2017, Doc. No. 1708281201)

Policy 1.4.24  Because the rehabilitation of already existing parks can often increase recreation opportunities at a fraction of the cost of new development, the City shall actively rehabilitate, maintain, and upgrade existing park and recreation facilities within existing and future funding constraints.

Policy 1.4.25  Transportation public facilities, as a major non-proprietary component of the Capital Improvements Element, shall have all or a portion of certain revenues targeted for capital projects on either a “pay as you go” or debt service basis.

Policy 1.4.26  The City shall participate in funding a capital improvement program that will add capacity to the transportation system over the planning periods consistent with Transportation Element Figure TE-2. The projects shown in the first five year planning period of Figure TE-2 shall be included in Capital Improvements Figure CI-14, except those that do not meet the requirements of Capital Improvements Policy 1.1.2 or those that have already been fully funded by
Policy 1.4.27  The City shall fund transportation improvements, maintenance and operating costs with Gas Tax and the General Revenue Fund. The City will use transportation impact fees to build new transportation capacity. The City shall pursue new sources of transportation funding to fully implement the Transportation Element. All additional countywide funding sources shall be shared with the city based on a mutually agreeable formula.

Policy 1.4.28  Improvements to the major thoroughfare network may be funded and built in accordance with the Transportation Element by developers or other private sector parties pursuant to written agreements with the City.

Policy 1.4.29  The City shall invest transportation infrastructure dollars to encourage private sector investment in areas identified as appropriate in the Future Land Use Element.

Policy 1.4.30  Impact fee assessments to individual developments may not exceed that development’s share of anticipated transportation improvements within the Transportation Benefit Area.

Policy 1.4.31  In addition to paying impact fees, new developments, and redevelopments are responsible for the cost of site-related road and traffic operations improvements that are necessary for safe and adequate access to the development site. This requirement shall apply citywide.

Policy 1.4.32  The City shall fund its local share of the cost of providing regional transit systems and services in a proportion equal to its share of the regional population to the maximum degree feasible and to the extent that such regional costs are not funded through dedicated local tax sources, state, or federal funds.
Policy 1.4.33  The City shall appropriate funds on an annual basis sufficient to meet the commitment stated in Policy 1.4.32.  

Policy 1.4.34  The City shall actively support the establishment of dedicated revenue sources for public transit. The City shall work with regional partners to identify grants, state and federal funding sources, as well as local sources to fund construction and operation of transit projects shown in Transportation Figure TE-2.  

Policy 1.4.35  The City shall seek commitments from other local governments to fund their local share of the cost of providing regional public transit systems and services.

Policy 1.4.36  First priority for funding transit improvements shall be based upon improving headways on existing routes. The City also shall consider funding expanded coverage of the transit system within the city limits as well as service enhancements which improve ridership, accessibility and travel time.  

Policy 1.4.37  Internal public transit, bikeway and pedestrian systems in metropolitan activity centers shall be funded primarily by fees, taxes, and other revenue sources derived from the property and uses internal to the metropolitan activity centers. Funding may be considered and recommended by a board of directors comprised of affected members (developers and/or property owners).

Policy 1.4.38  Funding for the Bicycle Plan shall be allocated based on the implementation phasing.

Policy 1.4.39  The City shall pursue supplemental funding sources including federal and state grants and private contributions to enhance the Bicycle Plan implementation and construct the bicycle and pedestrian projects identified in Transportation Figure TE-2.  
(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)

Policy 1.4.40  The City shall rely only upon developer contributions as a funding source within the Capital Improvements Fund Schedule when the obligation to fund a specific capital improvement is addressed in a development agreement or development order. The City will not be responsible for funding capital improvements that are the obligation of the developer. If the developer fails to meet any capital improvement commitment that is programmed in the Capital Improvement Fund Schedule, a plan amendment to delete the capital improvement from the Fund Schedule shall be required. The
developer’s project must be revised based on amendment to the Fund Schedule that directly impact the project.

(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)

Policy 1.4.41

As a reasonable alternative for the establishment, power, operation, and duration of independent districts to manage and finance basic community development services, the City may approve the establishment of one or more community development districts (CDD’s) in the City limits, provided that any approved CDD petition is consistent with the requirements of Chapter 190, Florida Statutes. The City shall consider the following factors and make a determination to grant or deny a petition for the establishment of a CDD:

1. Whether all statements contained within the petition have been found to be true and correct.

2. Whether the establishment of the CDD is inconsistent with any applicable element or portion of the state comprehensive plan or of the City’s adopted Growth Management Plan.

3. Whether the area of land within the proposed CDD is of sufficient size, is sufficiently compact, and is sufficiently contiguous to be developable as one functional interrelated community.

4. Whether the CDD is the best alternative available for delivering community development services and facilities to the area that will be served by the CDD.

5. Whether the community development services and facilities of the CDD will be incompatible with the capacity and uses of existing local and regional community development services and facilities.

6. Whether the area that will be served by the CDD is amenable to separate special-district government.


Policy 1.4.42

If long term level of service deficiencies are projected, the City may choose to adopt a long-term concurrency management system and a financially feasible long-term capital improvements schedule to address those deficiencies.

(Amended April 9, 2007, Effective June 28, 2007, Doc. No. 0704091007)

Policy 1.4.43

As part of the Evaluation and Appraisal Reporting process, the City shall monitor progress toward implementation of the projects identified in Transportation Figure TE-2 and amend the figure consistent with City plans and Metroplan’s Long Range Transportation Plan.

(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)
Objective 1.5  The City shall continue evaluation and implementation of the fiscal evaluation and monitoring process to ensure the financial feasibility, successful coordination and implementation of the Growth Management Plan.  
(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)

Policy 1.5.1  The fiscal evaluation model shall review and project revenues and funding mechanisms, debt service and capacity, and project capital and operating costs annually for the five year program. This model shall be sensitive to economic conditions and be integrated into the land development review process taking into account the impact development permits have on revenues, capital and operating costs.

Policy 1.5.2  The capital improvements monitoring system shall track the funding, construction and completion of capital improvements identified in the Capital Improvements Element, and monitor capital and operating budget amendments to the Capital Improvements Element. An annual status report on all capital improvements shall be prepared and included in the Capital Improvement Program.

Policy 1.5.3  The capital improvements monitoring system shall also include a repair and replacement schedule and inventory that describes condition, useful life and value of all equipment and public facilities.

GOAL 2: CONCURRENCE MANAGEMENT

To provide and maintain public facilities, concurrent with the impacts of new development, in a manner consistent with the desired urban form through implementation of this plan and the City’s land development regulations.

Objective 2.1  Throughout the planning period, the Land Development Code shall include a Concurrency Management System (CMS) to ensure the availability of public facilities to serve new development.  
(Amended February 7, 2000, Effective March 9, 2000, Doc. No. 32636)

Policy 2.1.1  The City’s Concurrency Management System must include the procedures, requirements, and analysis needed to ensure that the adopted level of service standards for schools, potable water, wastewater, solid waste, stormwater, and recreation and open space are not lowered by development below adopted LOS standards and that needed public facilities to serve the development are provided concurrent with development.  

Policy 2.1.2  The City’s Concurrency Management System shall encourage a concentrated urban form in order to efficiently accommodate its projected population and
employment. The City recognizes that the benefits of a concentrated urban form maximizes the use of the exiting infrastructure, promotes efficiency in the areas of transportation, public facilities and services, neighborhood protection, energy consumption and environmental protection.

Policy 2.1.3 The City shall deny the approval and issuance of development permits and development orders for development which would reduce the level of service standards for schools, wastewater, potable water, solid waste, stormwater, and recreation and open space, as set forth in this plan. For recreation and open space, the level of service standards shall be deemed to be met for development if the required land for such facilities is available at the time a certificate of occupancy is issued and necessary facilities are developed on such land within one year of certificate of occupancy issuance. The City shall require that adequate water supplies and potable water facilities are in place and available to serve development prior to issuance of a certificate of occupancy. Prior to issuance of a building permit, the City shall consult with OUC, Orange County Utilities, Winter Park Utilities, or Taft Water Association, as applicable, to determine whether adequate water supplies are available to serve the development.

Policy 2.1.4 New development shall be responsible for mitigating its impact on public facilities and services when the development causes the facility to fall below the level of service standards established in this plan. Mitigation shall be satisfied through the provision of new or upgraded facilities or by paying a sum equivalent to the cost of the needed improvements.

Policy 2.1.5 The City’s Concurrency Management System shall include reservation criteria and safeguards that allow for varied reservation time periods depending upon the size, land use type, phasing, capacity availability, and geographic location of the development.

Policy 2.1.6 The City’s Concurrency Management System shall include a vesting and appeals review process that establishes vesting criteria and procedures, to be applied on a case by case basis.

Policy 2.1.7 The City’s Concurrency Management System shall include an integrated development monitoring system that will ensure that the adopted level of service standards are maintained. An annual capacity availability report shall be prepared by the Planning and Development Department and approved by City Council.


(Amended April 14, 2003, Effective June 7, 2003, Doc. No. 030414702)
Objective 2.2 Upon plan adoption, the City shall utilize the level of service (LOS) standards identified in this plan to evaluate and permit new development as part of the City’s Concurrency Management System.

Policy 2.2.1 Reserved.  

Policy 2.2.2 Reserved.  

Policy 2.2.3 Reserved.  

Policy 2.2.4 The City shall permit development within the Transportation Concurrency Exception Area consistent with the land uses and intensities allowed in the Growth Management Plan. Such development shall support a range of transportation alternatives to satisfy mobility needs, manage congestion, and achieve healthy, vibrant urban centers. Developments inside the Transportation Concurrency Exception Area are exempted from compliance with the concurrency management system and shall comply with the mobility requirements of the Growth Management Plan and the City’s Land Development Code.  

Policy 2.2.5 Reserved.  

Policy 2.2.6 Reserved.  

Policy 2.2.7 Reserved.  

Policy 2.2.8 Reserved.  

Policy 2.2.9 Reserved.
Policy 2.2.10  Reserved.

Policy 2.2.11  Reserved.

Policy 2.2.12  Reserved.

Policy 2.2.13  Reserved.

Policy 2.2.14  The City shall monitor performance of the roadway system inside the Transportation Concurrency Exception Area (TCEA) by monitoring Level of Service for every major thoroughfare within the TCEA.

Policy 2.2.15  Reserved.

Policy 2.2.16  The City shall coordinate with Orange County in the review, monitoring, and update of the County’s socioeconomic data, development approvals, land use amendments, and LOS standards in order to monitor the external changes in the County that may impact the City’s transportation system.
(Amended May 17, 1993, Effective July 8, 1993, Doc. No. 26610)

Policy 2.2.17  Reserved.

Policy 2.2.18  The wastewater LOS standard shall be applied, through the application of the following performance standards to ensure that wastewater public facilities are in place when the impacts of development occur:

1. Adequate plant capacity is available, or under construction, at the time a development permit is issued; not to exceed permitted plant capacity; and
2. Line capacity is available, or under construction, at the time a development permit is issued, not to exceed 90% of available line capacity.

(Amended May 17, 1993, Effective July 8, 1993, Doc. No. 26610)

Policy 2.2.19 The parks and recreation LOS standards shall be applied, through the application of the following performance standards to ensure that parks and recreation facilities are in place when the impacts of development occur:

1. Adequate park capacity exists to serve the residential development; or

2. The necessary capital improvements are guaranteed in a development agreement which provides for the actual construction to begin within one year from the issuance of a development permit; or

3. The necessary capital improvements are programmed in the Capital Improvements Element for actual construction to begin within one year from the issuance of a development permit.

(Amended May 17, 1993, Effective July 8, 1993, Doc. No. 26610)

Policy 2.2.20 The potable water LOS standards shall be applied, through the application of the following performance standards to ensure that potable water public facilities are in place when the impacts of development occur:

1. Adequate plant capacity is available, or under construction, at the time a development permit is issued;

2. Adequate minimum pressure under average day demand conditions is available, or under construction, at the time a development permit is issued. Adequate line pressure shall be measured at the nearest transmission or distribution line; and

3. Adequate permitted capacity is available (through the CUP) from the water provider.


Policy 2.2.21 The solid waste LOS standards shall be applied through the application of the following performance standards to ensure that solid waste public facilities are in place when the impacts of development occur:

1. Adequate truck fleet capacity is available at the time a development permit is issued, or

2. The necessary capital equipment is programmed in the Capital Improvements Element to be purchased at the time a development permit is issued; or
3. The necessary capital equipment is guaranteed in a development agreement which provides for the actual purchase of the equipment upon issuance of a development permit.

(Amended May 17, 1993, Effective July 8, 1993, Doc. No. 26610)

Policy 2.2.22 The stormwater LOS standards shall be applied, through the application of the following performance standards to ensure that stormwater public facilities are in place when the impacts of development occur:

1. The necessary improvements are in place at the time a development permit is issued; or

2. The necessary improvements are guaranteed in a development agreement that ensures that the improvements will be in place at the time a development permit is issued.

(Amended May 17, 1993, Effective July 8, 1993, Doc. No. 26610)

Policy 2.2.23 The City shall monitor level of service conditions for public transit through annual evaluations of transit route headways, based on standards established under Policy 1.2.12.


Policy 2.2.24 School LOS standards and school concurrency shall be implemented through the application of the goals, objectives, policies and figures of this Element, the Intergovernmental Coordination Element, and the Public School Facilities Element.


Policy 2.2.25 Prior to June 1st of each year, OCPS shall coordinate with the City to develop a financially feasible ten (10) year District Capital Outlay Plan (DCOP) for review and approval by the OCPS Board and adoption into Orlando’s Capital Improvements Element.


Policy 2.2.26 The City shall review the updated ten (10) year DCOP to determine if the projected capacity, projected enrollment, and LOS for each school and Concurrency Service Area (CSA) within the City’s jurisdiction is consistent with its growth projections.


Policy 2.2.27 The City, in conjunction with OCPS, shall review and update OCPS’ adopted CSA boundaries, adopted LOS standards and enrollment projections in the annual update of the CIE to ensure that the CIE continues to be financially feasible and that the LOS will be achieved.


Supplement No. 19
Policy 2.2.28 The ten (10) year DCOP shall include all planned capital projects which increase the capacity of public schools within the City.

Policy 2.2.29 The City shall include the ten (10) year DCOP in the annual update of the CIE.

Policy 2.2.30 The City hereby incorporates by reference the OCPS 10-Year Capital Outlay Plan for 2017-2018, adopted by the Orange County School Board on September 12, 2017, which includes school capacity sufficient to meet anticipated student demands projected by OCPS.

Policy 2.2.31 The City may cooperate with the School Board to ensure that future needs are addressed consistent with the adopted LOS standards for public schools.

Policy 2.2.32 The LOS standards to implement school concurrency shall be calculated as a percentage of the Adjusted FISH Capacity as follows:

a. Elementary: 110% of Adjusted FISH using Modified Middle School Attendance Zones as CSAs

b. Middle: 100% of Adjusted FISH using Middle School Attendance Zones as CSAs

c. High, including ninth grade centers: 100% of Adjusted FISH using High School Attendance Zones as CSAs (Note: Adjusted FISH for High Schools does not include in-slots.)

The LOS for all zoned K-8 schools is as follows: grades kindergarten through five shall be included in the adopted LOS for elementary schools and grades six through eight shall be included in the adopted LOS for middle schools.

Policy 2.2.33 Reserved.

Supplement No. 19
Policy 2.2.34  Consistent with Section 15 of the Amended and Restated Interlocal Agreement, the LOS standards shall be applied consistently within Orange County and by the School Board to all schools of the same type. All CSAs must maintain the adopted LOS standards identified in CIE Policy 2.2.32 and PSFE Policy 1.1.1.


Policy 2.2.35  The City shall annually review compliance and appropriateness of the adopted LOS standard.


Figure CI-1  Reserved.

(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)

Figure CI-2  Reserved.

(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)

Figure CI-3  Reserved.


Figure CI-4  Reserved.

(Amended November 1, 2010, Effective January 18, 2011, Doc. No. 1011011101)
<table>
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<th>Project Name</th>
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Developer Funding
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<td>Service Charges</td>
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<td>WAS01</td>
<td>Service Charges</td>
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### Capital Improvements Policy Document

**Title**: Potable Water - OUC Projects

**Project Name** | Project # | Funding Source | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 5 Year Total
--- | --- | --- | --- | --- | --- | --- | --- | ---
Production Plant Modifications and Equipment | OUC | OUC Funds | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000
WAPRO Network Hardware/Software/Security | OUC | OUC Funds | 450,000 | 450,000 | 450,000 | 450,000 | 450,000 | 2,250,000
Well and High Service Pump and VFD Upgrades | OUC | OUC Funds | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000
Ozone Generator Program | OUC | OUC Funds | 4,000,000 | 1,000,000 | 2,500,000 | 3,500,000 | 3,500,000 | 14,500,000
Chlorine Conversion | OUC | OUC Funds | 200,000 | 900,000 | 1,000,000 | 1,000,000 | 1,000,000 | 4,100,000
Consumptive Use Compliance | OUC | OUC Funds | 0 | 0 | 50,000 | 650,000 | 650,000 | 1,350,000
System Reliability Emergency Generator | OUC | OUC Funds | 1,100,000 | 1,100,000 | 0 | 0 | 0 | 2,600,000
Southeast Water Treatment Plant HSP | OUC | OUC Funds | 0 | 100,000 | 0 | 0 | 0 | 100,000
Southeast Plant Expansion Ground Storage | OUC | OUC Funds | 0 | 0 | 0 | 0 | 0 | 0
Alternative Water Supply TCR/SIR | OUC | OUC Funds | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 650,000
Skylake Water Treatment Plant 7.5 MGD Well | OUC | OUC Funds | 0 | 200,000 | 130,000 | 0 | 0 | 330,000
WDS Projects R&R Combine | OUC | OUC Funds | 2,500,000 | 2,500,000 | 2,600,000 | 2,600,000 | 2,600,000 | 12,800,000
Engineering Projects R&R | OUC | OUC Funds | 3,700,000 | 3,700,000 | 3,000,000 | 3,000,000 | 3,000,000 | 15,400,000
Inter-Agency Projects | OUC | OUC Funds | 4,000,000 | 2,500,000 | 2,500,000 | 2,500,000 | 2,500,000 | 14,000,000
Loop Closures/Tools and Equipment | OUC | OUC Funds | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000
Major Developer Initiated Projects | OUC | OUC Funds | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000
Project RENEW | OUC | OUC Funds | 0 | 0 | 0 | 0 | 1,300,000 | 1,300,000
Baggy Creek Pipeline | OUC | OUC Funds | 4,700,000 | 4,500,000 | 0 | 0 | 0 | 9,200,000
Skylake Pipeline Expansion | OUC | OUC Funds | 0 | 300,000 | 1,800,000 | 0 | 0 | 2,100,000
Donated Water T & D | OUC | OUC Funds | 3,500,000 | 3,500,000 | 3,500,000 | 3,500,000 | 3,500,000 | 17,500,000
Constructed Water T & D | OUC | OUC Funds | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 5,000,000
Microgrid-Backup Generator | OUC | OUC Funds | 1,000,000 | 0 | 0 | 0 | 0 | 1,000,000
Granular Activated Carbon Treatment | OUC | OUC Funds | 0 | 0 | 150,000 | 150,000 | 0 | 300,000

**TOTAL** | | | 27,600,000 | 23,300,000 | 20,050,000 | 19,700,000 | 19,800,000 | 110,450,000

Subtotal: City funding sources (Capital Improvement fund, service charges, etc) | 21,344,667 | 28,953,843 | 23,494,852 | 18,336,059 | 10,792,260 | 102,831,681

Subtotal: Outside funding sources (OUC, Florida Dept. of Transportation, etc) | 160,100,128 | 138,949,526 | 163,862,860 | 80,622,099 | 123,364,812 | 649,899,425

**GRAND TOTAL 2017-2022 CIE** | 181,444,795 | 147,903,369 | 187,267,712 | 98,958,158 | 134,157,672 | 749,731,106

**NOTES:**
Please refer to the 2017-2022 Capital Improvements Program for detailed information on City projects. City project costs were prepared by the submitting departments. Costs were derived using construction cost manuals, prior project costs, recent bids, and contracts of similar type, size, and scope. Project costs for projects funded by other agencies were obtained from the appropriate capital improvement program (FDOT Work Program, etc.).

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