

## Peddlers License (BTR) Information Sheet

- You must have a current Peddlers License (BTR) to sell anything within the City of Orlando.
- Peddlers cannot be located on City property or within the City's Right of Way.
- The average fee for a peddler is \$75.13.  
Forms of Payment: Cash, Checks, Cashier's Checks, Money Orders and Debit/Credit Cards.
- Peddlers License (BTR) can be purchased at:
  - Camping World Stadium** at the North Box Office (See map below)  
*Located on Northeast corner of the stadium (Church St and Rio Grande Ave)*  
Hours: November 21, 2019 (Thursday) from 12pm to 7pm  
November 22, 2019 (Friday) from 12pm to 7pm
  - Online:** Email Business Tax Application and Mobile Peddler Checklist to [businessstax@orlando.gov](mailto:businessstax@orlando.gov)  
Subject line should state Florida Classic.  
Please allow 2 business days for processing to ensure BTR is received prior to the event.
  - The City of Orlando Permitting Services Office** (Appointment Recommended)  
*400 S. Orange Ave. 1<sup>st</sup> Floor. Orlando, FL 32801*  
Hours: Monday through Friday from 8am to 5pm  
Schedule an Appointment/Get in Line at <https://kiosk.us2.gless.com/kiosk/app/home/19861>
- Peddlers participating at the Florida Classic must have the following:
  - A valid City of Orlando and Orange County BTR
  - State License from Florida DBPR (Department of Business & Professional Regulation) for selling food items (Available for purchase on site at Florida Classic)

### Important Information About Your Peddlers License (BTR):

- It expires on September 30, 2020.
- Peddlers license (BTR) is renewed and billed annually.
- Cancel your Peddlers license (BTR) by notifying the City at [businessstax@orlando.gov](mailto:businessstax@orlando.gov)
- All food trucks must be inspected by the Orlando Fire Department.  
To schedule an inspection, please call 407.246.3144.
- All vendor booths must be closed by 10pm.
- Grease and Garbage must be properly disposed of.  
There will be grease and garbage bins available around the area.



### Important Numbers

Police/Fire 911  
Permitting/Licensing 407.246.2204  
Code Enforcement 407.246.2686  
Fire Safety 407.246.2386  
Parking Enforcement 407.246.2155  
Traffic Management 407.246.2020

### Events Through February 2020

Florida Classic – November 23-24, 2019  
Cure Bowl – December 21, 2019  
Camping World Bowl – December 28, 2019  
Citrus Bowl – January 1, 2020  
NFL Pro Bowl – January 26, 2020

## ECONOMIC DEVELOPMENT · PERMITTING SERVICES

Orlando City Hall · 400 South Orange Avenue · First Floor  
PO Box 4990 · Orlando, FL 32802-4990

P 407.246.2204 · F 407.246.3420 · [www.orlando.gov/Building-Development/Permits-Inspections/Other/Get-a-Business-Tax-Receipt](http://www.orlando.gov/Building-Development/Permits-Inspections/Other/Get-a-Business-Tax-Receipt)