



CITY OF  
**ORLANDO**

# Baldwin Park TDRC

## MEETING INFORMATION

### *Virtual Meeting*

To join the webinar:  
<https://orlando-gov.zoom.us/j/84196963757>

You can also call into the meeting by dialing any of the following numbers:

312.626.6799  
929.205.6099  
253.215.8782  
301.715.8592  
346.248.7799  
669.900.6833

Once dialed-in and prompted, you can enter the Webinar ID:  
841 9696 3757

- Use the "Raise Hand" feature to request to speak when prompted (or dial \*9 if on the phone)
- Wait to be recognized (either by name or by the last 4 digits of your phone number)
- Provide name and address when called upon

### *Time*

2:00 p.m.

### *Committee Members*

Elisabeth Dang, Chairperson  
FJ Flynn  
Susan Ussach

### *Staff*

Richard Forbes, AIA  
Baldwin Park Town Planner

Paul S. Lewis, FAICP  
Chief Planning Manager

Diane Garcia,  
Recording Secretary

### *District 3*

## Agenda . March 24, 2022

### **WELCOME!**

We are glad you have joined us for today's meeting. The Baldwin Park Town Design Review Committee (TDRC) is an advisory board to City Council that reviews proposed development within the Baldwin Park Planned Development (PD) in accordance with the adopted PD ordinance. All TDRC Recommendations are subject to final action by City Council. Any person desiring to appeal a recommended action of the Committee must file such appeal by Thursday, **March 31, 2022**. The appeal would be considered by the Municipal Planning Board at their meeting on **Tuesday, April 19, 2022**. We anticipate that the minutes of today's meeting will be presented at the City Council meeting on **Monday, April 25, 2022**, for approval of recommended actions. **CAUTION:** Untimely filing by any appellant shall result in an automatic denial of the appeal.

In response to the COVID-19 pandemic social distancing efforts, City Hall is closed to the public and there is no physical location to attend this meeting in person. We encourage members of the public to participate by watching the virtual meeting online or listening by phone and providing live public comment or submitting written public comment in advance. Options to watch and participate in the meeting while it is occurring is available on [orlando.gov/virtualmeetings](https://orlando.gov/virtualmeetings).

### **GENERAL RULES OF ORDER**

The Board is pleased to hear all non-repetitive public comment. Large groups are requested to name a spokesperson. When you are recognized, state your name and address, direct all your remarks to the Board and limit your comments to three (3) minutes per item or as set during the meeting.

ROBERT'S RULES OF ORDER govern the conduct of the meeting. The City of Orlando encourages courteous, civil discourse in online settings. Persons making public comment are asked to conduct themselves with the same rules of decorum as they would in a traditional public meeting.

### **WRITTEN PUBLIC COMMENT**

Written public comment must include your name, address, phone number, and topic. Comments are limited to a maximum of 700 words per item. To submit written public comment to Baldwin Park TDRC, select one of the following options: (1) complete an online comment form on [orlando.gov/publiccomments](https://orlando.gov/publiccomments), (2) email to [publiccomments@orlando.gov](mailto:publiccomments@orlando.gov), (3) mail to City Clerk, Public Comment 400 South Orange Avenue Orlando, FL 32801, or (4) drop off to the 1st floor Security Station at City Hall. Written public comments received 24 hours in advance of the meeting are distributed to Baldwin Park TDRC and attached to the related agenda item for public viewing. Note: Comments that do not include the required information will not be distributed or attached to the agenda. All comments received are public record.

Anyone requiring assistance to participate in this virtual meeting should contact the City Clerk's Office as soon as possible at 407-246-2251 or [cityclerk@orlando.gov](mailto:cityclerk@orlando.gov).

### **APPEALS**

Any person who desires to appeal an official decision made at this virtual meeting, if an appeal is permitted by law, may need to obtain a verbatim record of the proceedings that includes testimony and evidence upon which the appeal is based.

# Baldwin Park TDR Agenda (Cont.) - March 24, 2022

## AMERICAN WITH DISABILITIES ACT

The City of Orlando is committed to reasonably accommodating the communications needs of persons with disabilities. Persons with disabilities who need reasonable accommodations to participate in this virtual meeting should contact, no later than 24 hours in advance of the meeting, the Appearance Review Official at [richard.forbes@orlando.gov](mailto:richard.forbes@orlando.gov) or 407.246.3050.

Thank you for participating in your government and making Orlando truly "The City Beautiful."

## Opening Session

- Call to Order at 2:00 p.m. or as soon thereafter as possible
- Determination of a Quorum
- Approval of September 23, 2021 Minutes

## Public Comments

Please complete a speaker request form on [orlando.gov/publiccomments](http://orlando.gov/publiccomments). For those of you joining live who would like to provide a public comment for any item on the agenda, use the "Raise Hand" feature or dial \*9 if on the phone to request to speak when prompted.

## Consent Agenda

### 1. ZON2021-10017 927 LAKE BALDWIN LANE—OFFICE ALLOCATION

Applicant: Gregory R. Crawford, PE, Florida Engineering Group (FEG)  
Location: 927 Lake Baldwin Lane (District 3)  
Project Planner: Paul S. Lewis, FAICP, Chief Planning Manager  
([paul.lewis@orlando.gov](mailto:paul.lewis@orlando.gov))

Request for approval of a Non-Substantial Amendment to the Baldwin Park PD to update the Land Use Program/Entitlements Summary to allocate an additional 7,461 square feet of office space to the subject property to accommodate the development of a new 1-story, +/-8,956 square foot office building (1,495 square feet having previously been allocated).

*Recommended Action: Approval subject to the conditions in the staff report.*

### 2. MPL2021-10047 927 LAKE BALDWIN LANE OFFICE BUILDING SPMP

Applicant: Gregory R. Crawford, PE, Florida Engineering Group (FEG)  
Location: 927 Lake Baldwin Lane (District 3)  
Project Planner: Richard Forbes, AIA, Baldwin Park Town Planner  
([richard.forbes@orlando.gov](mailto:richard.forbes@orlando.gov))

Request for approval of a Specific Parcel Master Plan for a 1-story, +/-8,956 square foot office building.

*Recommended Action: Approval subject to the conditions of the staff report.*

## Other Business—None

## Adjournment